

# UNIVERSITY OF NORTH BENGAL



Enlightenment to Perfection

OFFICE OF THE UNIVERSITY ENGINEER

(Raja Rammohunpur, PO-North Bengal University, Dist-Darjeeling, Pin-734013)

Ref. No.:

Date:12/06/2019

## Abridged Notice Inviting Quotation

NIQ No. - NBU/UE/06/19-20

Sealed quotations are invited from the reputed vendor(s)/suppliers on their letterhead as per the following format for the Engineering Instruments required by the University of North Bengal at Raja Rammohunpur, Siliguri, Darjeeling---

Sl. No	Description of materials	Unit	Quantity required	Quoted Rate in INR (including all taxes)	Quoted Amount in INR
1	Sokkia B-40A Auto Level with Levelling Staff--5 mtr & Aluminium Tripod Stand	set	1(one)		
2	Additional Aluminium Levelling Staff—6 mtr	pc	1 (one)		
3	Additional Aluminium Tripod Auto Level Stand	pc	1 (one)		

**Last date & time of submission of quotation—19/06/2019 up to 2.00 p.m.**

**Tentative date & time of opening of quotations---19/06/2019 after 2.30 p.m.**

## Terms & Conditions—

- a) The following documents are required to be attached with the quotation—
  - i) Valid Trade License.
  - ii) PAN.
  - iii) GST Registration.
  - iv) Valid PT certificate.
- b) **EMD –A sum of Rs.1000.00 (rupees one thousand only)** in the form of CTS Demand Draft from any Nationalized Bank in favour of University of North Bengal payable at Siliguri is to be attached/uploaded with the tender documents as earnest money deposit, failing which the tender/quotation will be treated as cancelled. EMD will be released after expiry of one year from the date of successful delivery of the material in case of selected bidder.
- c) **Price should not exceed MRP/Latest price-list of the manufacturer and should be including of all taxes.**
- d) Quoted rate should be valid for at least 4 (four) months.
- e) Time of delivery shall be reckoned 15 (fifteen) days from the date of receipt of work order.
- f) Warranty period will be considered as per manufacturer specification.
- g) Taxes will be deducted as per Government norms.
- h) Payment will be made through account payee cheque.
- i) Price shall be quoted in Indian Rupees (INR).
- j) All material(s) supplied by the vendor(s) from the market should possess IS specification or as recommended in the tender notice or as approved by the University Engineer or by his authorized representatives.

- k) Quantity of materials required may vary as per requirement of the University Engineer. Quantity required may increase or decrease as per decision taken by the University Engineer.
- l) Recommendation of payment will be done only after successful delivery of the materials.
- m) Bidders are requested to be present at the time of opening of quotations.
- n) For any further detail bidders may contact the office of the undersigned during office hours except Saturday, Sunday and Holidays.
- o) The University Engineer, NBU reserves the right to deny or accept or reject any or all the applications and to amend/change/supplement/cancel any clause or the whole tendering process, at any point of time without any obligation & assigning any reasons what-so-ever and without thereby incurring any liability to the affected bidder or bidders or any obligation to inform the affected bidder or bidders of the ground for such action.
- p) Quotation shall be submitted in favour of “The University Engineer, University of North Bengal, PO—North Bengal University, Raja Rammohunpur, Dist—Darjeeling, Pin-734013”.
- q) University authority has the liberty to take administrative/legal steps as deem fit against the successful bidder at their discretion if the warranty/guarantee/services are not provided properly and in time by the agency/service provider. For any discrepancy, decision taken by the Vice Chancellor, University of North Bengal is final and binding. And for any court cases the jurisdiction will be Calcutta High Court.

Sd/-

University Engineer  
University of North Bengal

Sd/-

Registrar  
University of North Bengal