

**University of North Bengal
Tender Notice**

Applications are invited from the bonafied manufacturers/suppliers for the supply of One Printer and One Scanner in the Department of Philosophy under UGC-SAP-DRS-III. Interested parties may apply in the prescribed form available in the University website from **13.11.19 to 15.11.19**. The filled up form shall be submitted within **12 noon** of **15/11/2019**.

Application form may also be downloaded from NBU portal www.nbu.ac.in.

Ref. No. **359**
Date: **13.11.19**

(Coordinator)
UGC-SAP-DRS-III



Co-ordinator
Special Assistance Programme (DRS III)
Department of Philosophy
University of North Bengal

FORMAT FOR SUPPLERS
(To be filled up)

TENDER PAPER FOR SUPPLY OF ONE PRINTER AND ONE SCANNER IN THE
DEPARTMENT OF PHILOSOPHY UNDER UGC-SAP-DRS-III

Sl. No.	Name of Item	Specifications	Company / Make	Rate
01.	Printer	Model No. MF631Cn Multifunction A4 Colour Lasers: 3 in 1	Canon	
02.	Scanner	Canon Lide 300 A4 portable scanner	Canon	

It is certified that on behalf of the organization we are quoting the above prices as per terms & conditions laid by the University of North Bengal in (Annexure – I)

NAME OF THE COMPANY / FIRM :

SIGNATURE WITH SEAL :

ADDRESS :



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Annexure – I

- 1) Rates should be quoted in Indian Rupees (INR) inclusive of all taxes.(breakup price and GST be given clearly)
- 2) Copy of current year PT challan, Trade License, PAN Card, VAT, TAN, GST certificate duly signed & stamped shall be accompanied with the technical bid documents. (Non Statutory Documents).
- 3) The Resourceful Bonafide agency having experience to execute of similar nature of supply within 2 years in Government / Semi Government organization with satisfactory performance Certificate of Competent Authority are eligible to participate. Copy of credential certificate shall be submitted along with technical bid (Non Statutory Documents).
- 4) The University reserves the right to accept in part or in full or reject any or more quotation(s) without assigning any reason or cancel the tendering process and reject all quotations at any time prior to award of contract, without incurring, any liability, whatsoever to the affected bidder or bidder(s).
- 5) The quoted rate must be valid for one year from the date of agreement. The overall offer for the assignment and bidder(s) quoted price shall remain unchanged during the period of validity. If the bidder quotes the validity shorter than the required period. It may be rejected.
- 6) The vendor(s) shall provide free service, installation.
- 7) The Quotation should valid up till six month from the date of quotation.
- 8) Delivery should be made within 15 days after issuing the supply order.
- 9) The Duly filled in Tender paper is to be sent to the under noted address:

To,
The Coordinator
UGC- SAP-DRS-III
Department of Philosophy
University of North Bengal
Post – NBU, Raja Rammohanpur
Darjeeling - 734013
West Bengal, INDIA



Co-ordinator
Assistance Programme (DRS III)
Department of Philosophy
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