

UNIVERSITY OF NORTH BENGAL

Accredited by NAAC with Grade B++



समानो मंत्रः समितिः समानी

Office of the Secretary, Faculty Council for P.G. Studies in Arts, Commerce & Law

Raja Rammohunpur, Dist. Darjeeling, West Bengal, India, Pin: 734013, E-mail: secretary_acl@nbu.ac.in

Ref. No. F.18 /ACL/Freeship/24/ 69

Date: 09.02.2024

NOTIFICATION

Sub: Full/ Half free studentship for the session 2023-2024 under Faculty of Arts, Commerce & Law

It is notified for the information of P.G., M.Lib.I.Sc. 2nd & 4th Semester students and B.Lib.I.Sc. 2nd Semester students (*who appeared for Semester 1 and 3 examinations as applicable*) of the session 2023-2024 (except for the students of MA in Mass Communication, Strategic and Area studies, LL.M. and MBA) that they may apply for Full/ Half free studentship to be awarded for the session 2023-2024. Prescribed application forms shall be filled and submitted to the respective Head of the Department concerned positively **from 21.02.2024 to 29.02.2024** along with the bank details in the format given below and other necessary documents.

The Head of the Departments are requested to kindly forward the Application Forms with authentication to the Office of the Secretary, Faculty Council for P.G. Studies in Arts, Commerce and Law **positively within 04.03.2024** for taking further action at this end.

- N.B. - i) Ceiling of monthly income for Full freeship is below Rs. 8000/- (Rupees eight thousand).
ii) Ceiling of monthly income for Half freeship is between Rs. 8000/- (Rupees eight thousand) and Rs. 16000/- (Rupees sixteen thousand).
iii) Availability of Full/ Half freeship is subject to Full/ Half freeship quota.

Please note, students applying for Full / Half-Free Studentship shall mandatorily submit the following:

1. **Hard Copy of the filled-in Physical Application Form** (*available at University website*)
2. **Students shall mandatorily fill-up the online form from 21.02.2024 to 29.02.2024**
3. **Link: <https://forms.gle/J8H3Q1cwFeybHRHv5>**
4. **Attested copies of Marksheets of (10+2) Examination, UG (Hons./Major) and P.G. Previous Semester**
5. **Residential-cum-Income Certificate**

In communication to the:

1. Hon'ble Vice-Chancellor, NBU.
2. Dean (Addl.), Faculty Council for P.G. Studies in Arts, Commerce & Law, NBU.
3. Registrar (Offg.), NBU, with a request to upload in the University website.
4. Finance Officer (Offg.), NBU.
5. Heads of the Department concerned, NBU.
6. Head & System Manager, CIRMA, NBU, for doing the needful.
7. Director, Jalpaiguri Campus.
8. Assistant Registrar, Jalpaiguri Campus, NBU.
9. Academic Coordinator, Department of Bengali, Department of English, Jalpaiguri Campus, NBU.
10. Notice Board and File.

Rupak B. 09.02.24.

Secretary

Faculty Council for P.G. Studies in Arts, Commerce & Law

University of North Bengal

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Office of the Secretary, Faculty Council for P.G. Studies in Arts, Commerce & Law
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Application for Full & Half-free Studentship for the session 2023-24

(All items below should be properly filled-in. Incomplete application will be liable to rejection without reference).

The Secretary
Faculty Council for P.G. Studies in Arts, Commerce & Law
University of North Bengal

(Through the Head of the Department of

1. a) Name (in Block Letters)
- b) Students Mobile Number..... Valid e-mail address
- c) P.G. [2nd & 4th Sem.]/ B.Lib.I.Sc. [2nd Sem.] Class Roll No.....
- d) Registration Number of NBU:..... Session
- e) Online Semester I Application ID:
- f) Percentage of marks obtained (attested copies of relevant mark sheets are to be attached) in:
 - i) M.A. [1st / 2nd / 3rd Sem] and B.Lib.I.Sc. [1st Sem.]:
 - ii) Under-Graduate (Hons.):
 - iii) H.S. (10+2):
2. a) i) Father's / Mother's / Guardian's name:
- ii) Occupation:
- iii) If employed, Name & address of the employer:
- iv) Monthly income from all sources:

For proof of income of the Parents:

- i) Pay certificate for the last month is to be obtained from the employer (for the employed parents)
- ii) Residential-cum-income certificate (for the parents who are not employed) is to be obtained from local Ward Commissioner / Panchayat Pradhan/ MLA/MP/ Sabhapati / Sabhadhipati /Chairman /BDO/ SDO/ DM as per the given proforma.
- iii) The income certificates are to be produced as per the enclosed proforma.

I hereby declare that the concession for which I am applying is essential for continuance of my studies. I further declare that items of information furnished herein are true and if any of them be found incorrect, I shall be liable to such penalty/ punishment as may be imposed upon me by the University.

Date:

Signature of the Head of the Department

Signature of the Applicant

Format of Residential-cum-Income Certificate

TO WHOM IT MAY CONCERN

This is to certify that Sri/Smt.....
Father/Mother of Sri/Smt.Residents of
..... are/is known to me for the last
..... years. Their/His/Her monthly/annual income, as per the following statement is
Rs.-(Rupeesonly).

Full Name of the Certifying Person:

Full Signature with Official Seal

Date:

Place:

Contact No.:

INCOME STATEMENT

1. Occupation (mark where applicable):

Father

Mother

a) Business (nature).....Income (in Rs.):

b) Private/ Govt. employment (name).....Income (in Rs.):

c) Agriculture..... Income (in Rs.):

d) Rent from House/ Land property..... (in Rs.)

e) Income from other sources (Specify in Rs.):

2. Address against (1) above :

3. Total Annual Income (in Rs.) :

.....

4. Average Monthly Income (in Rs.) :

.....

Full Name of the Certifying Person:

Full Signature with Official Seal

Date:

Place:

Contact No.:

Proforma for Bank Account details

Mobile No.		
Name of the Bank and Branch		
Name of the Account Holder		
Account Number		
IFS Code		
Semester & Class Roll No.		