



समानो मन्त्रः समितिः समानी

Office of the Secretary, Faculty Council for P.G. Studies in Science and Secretary, Faculty Council for P.G. Studies in Arts, Commerce and Law, Raja Rammohunpur, P.O. N.B.U, Dist. Darjeeling, West Bengal, India, Pin: 734013  
E-mail: secretary\_sc@nbu.ac.in, secretary\_acl@nbu.ac.in

Ref. No. F.21/179/FCS/2025  
F.14/ACL/Adm/ Sem.II & IV/25/113

Date: 11.03.2025

### NOTIFICATION

#### **Sub.: - Final call for Online P.G. Admission for Semester-II and IV, session 2024-2025**

As directed, this is to inform to all students concerned **who missed** the Online Admission for the P.G. programmes [M.A., M.Sc., M.Com., LL.M., M.Lib.I.Sc., M.Pharm., MBA] Semester-II & IV, B.Lib.I.Sc. (Semester-II only) and M.C.A (Semester-IV) for the session 2024-2025 during 08.02.2025 to 13.02.2025, the online provisional admission shall be held **from 19.03.2025 to 23.03.2025** through [www.nbu.ac.in](http://www.nbu.ac.in)

Moreover, the online admission for the programmes MCA Semester-II and M.Tech.(3-yr. Part-time) Semester-II & IV for the session 2024-2025 shall also be held **from 19.03.2025 to 23.03.2025** through [www.nbu.ac.in](http://www.nbu.ac.in)

**A copy of the Money receipt shall POSITIVELY be submitted to the office of the Secretary of the respective Faculty Councils.**

As per D.O. No. F.1-15/2009(ARC) pt. III Dated 18th April 2024, by the Secretary, UGC, New Delhi, students shall mandatorily file online Anti-Ragging affidavit and shall provide Anti-Ragging Undertaking Reference No. For Filling in Your Anti-ragging Undertaking, Compliances, Register Complaint and Download Undertaking, please visit [https://www.antiragging.in/affidavit\\_registration\\_disclaimer.html](https://www.antiragging.in/affidavit_registration_disclaimer.html) (see below for a step-by-step guidance)

Anti-Ragging Undertaking Reference no:

A student has to attend at least **75% of the classes, tutorials etc.** during the period of P.G. (M.A., M.Sc., M.Com., LL.M., M.Lib.I.Sc., M.Pharm. M.Tech. M.C.A, M.Tech.(3-yr. Part-time) and MBA) Semester-II and IV and B.Lib.I.Sc. Semester-II to be eligible to enroll for the semester-end examination.

This is for kind information and doing the needful.

Sd/-

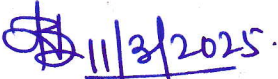
Principal Secretary  
Faculty Council for P.G. Studies in Science,

Sd/-

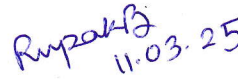
Secretary  
Faculty Council for P.G. Studies in Arts, Commerce & Law,

#### **In communication to the: -**

1. Hon'ble Vice-Chancellor, NBU;
2. Dean, Faculty Council for P.G Studies in Science, NBU;
3. Dean (Addl.), Faculty Council for P.G Studies in Arts, Commerce and Law, NBU;
4. Registrar (Addl.Ch.)/Joint Registrar, NBU, with a request to arrange to upload the Notification in the university website;
5. Finance Officer (Addl.Ch.), NBU;
6. Controller of Examinations/Assistant Controller of Examinations, NBU;
7. All Academic Head/Director of the Departments/Centre, Faculty Council for P.G. Studies in Science and Faculty Council for P.G. Studies in Arts, Commerce & Law, NBU **to bring the notification to the students concerned;**
8. Director, Jalpaiguri Campus, NBU;
9. Head and System Manager, CIRM, NBU, for doing the needful;
10. Assistant Registrar, University of North Bengal, Jalpaiguri Campus;
11. Office Notice Board & File.

  
Principal Secretary

Faculty Council for P.G. Studies in Science,  
University of North Bengal.

  
Secretary

Faculty Council for P.G. Studies in Arts, Commerce & Law,  
University of North Bengal.





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### Step-by-step guidance

#### 1. Go to the link:

[https://www.antiragging.in/affidavit\\_registration\\_disclaimer.html](https://www.antiragging.in/affidavit_registration_disclaimer.html)



Ragging Related Circulars IEC KIT Action Taken On Celebration Day Information Forms Useful Links Videos Contact Us

## YOU ARE GOING TO FILL AN AFFIDAVIT FOR ANTIRAGGING

### TO BE FILLED BY A STUDENT

Fields marked with \* are compulsory.

- If you do not have an E mail address please create one before you fill this form.
- If your mother or father or guardian does not have a phone or a mobile phone or email then please give the numbers or email of their friends or relations or neighbours.
- If you do not have a mobile number, then please give the mobile number of your friend of the same college.

After filling out this form successfully, you can download the Student's Anti Ragging Undertaking and the Parents Anti Ragging Undertaking from Website.  
The student will receive an e-mail with his/her registration number. The student will forward that e-mail to the Nodal officer in his/her university/college e-mail.

**Please note that the student will not receive pdf affidavits and he/she is not required to print & sign them as it used to be in the earlier case**

In Case, You have not received Email from Antiragging after filling the Form, You can get the Details of your affidavit from VERIFY AFFIDAVIT page given below by using your regi

### Choose your Educational Institution Type

(Follow \*\* For Help)

Affiliated College

Standalone College

University

After Successfully Submission of your Affidavit Form, you will receive your REFERENCE NUMBER

You can use that to

- o VERIFY AFFIDAVIT
- o DOWNLOAD YOUR AFFIDAVIT

In Case, You have lost your REFERENCE NUMBER you can get it back from VERIFY AFFIDAVIT using your Email

\*\* Affiliated College :- Colleges that are affiliated with any university. (Any Regular college)

\*\* Standalone Institute :- Institutes which are not dependent on any university.(Teacher Training, Nursing etc)

\*\* University :- Universities that provide courses without any colleges. (Same as Regular Courses without any colleges.)



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2. Click the **University** Tab, you will get the following:  
[https://www.antiragging.in/affidavit\\_university\\_form.php](https://www.antiragging.in/affidavit_university_form.php)

3.

a. Fill your details:



Ragging Related Circulars

IEC KIT

Action Taken On Celebration Day

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## Affidavit Registration Form For Universities

Fields marked with \* are compulsory.

### Student's Details

First Name \*

Middle Name (optional)

Surname / Last Name \*

Mobile Number (+91)\*

Email\*

Gender \*

City\*

State\*

Select Nationality\*



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b. Fill your Parent/Guardian details:

## Parent / Guardian Details

Parent / Guardian Name\*

Parent / Guardian Phone Number (+91)\*

Parent / Guardian Email\*

Parent / Guardian City\*

Parent / Guardian State\*

Parent / Guardian address\*



সমানো মন্ত্র: সমিতি: সমানী

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c. Fill your University details:

## University and Course Details

State in which University is based\*

Select State

University Name (Select University State First)\*

Select University First And Then Fill The Following As Per The University Details

University Director/Vice Chancellor \*

Provide 353-2776331 / 353-2776333

Number (+91)\*

University Landline Number (Optional)

Dr.

Director/Vice Chancellor Name

University Phone Number

University Landline Number

Details Of The Course (UG/PG/Diploma)\*

Select

Name of the Course \*

Name of the Course

Number of students in your class

Number of students in your class

Current year of study\*

Select

Nearest Police station to your University\*

Nearest Police Station



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4. Check the UGC Regulations points and complete the Confidential Survey

### UGC Regulations

- I confirm that I have read UGC's regulations on Ragging.(To read, click on the link [ABSTRACT OF UGC REGULATIONS ON RAGGING](#))
- I confirm that I have read the Judgment of the Hon. Supreme Court on prevention of Ragging.(To read, click on the link [SUMMARY OF THE JUDGMENT OF THE HON. SUPREME COURT](#) )
- I promise that I will not indulge in Ragging or any form of violent behaviour. Neither will I tolerate being ragged or subjected to violence.
- I understand that if I am accused of Ragging, the responsibility is on me to prove that I am not guilty.
- I will not remain a spectator to acts of Ragging. I will report the matter immediately to my Principal/Director and/or to the Anti Ragging Help line at 1800 180 5522 or email to [helpline@antiragging.in](mailto:helpline@antiragging.in)



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E-mail: secretary\_sc@nbu.ac.in, secretary\_acl@nbu.ac.in

## 5. Complete the Confidential Survey

### Confidential Survey

Please answer these questions truthfully and honestly because this survey is totally Confidential, So no part of this survey is going to show anything to your University.  
Your University will only know that you have participated in this survey

Were you ever ragged ? \*

No

Yes

Did you ever rag anybody ? \*

No

Yes

What is the phone number of National Anti Ragging Help Line \*

Does ragging happen in your University ? \*

No

Mild

Severe

**WARNING: Please Recheck Your Details (specially Email addresses and Mobile) Before Submitting the form**

I have rechecked the form and confirm that all the details are correct.

Submit Form

6. Check all information provided by you again and Click the **Submit Form** button

Note:

In Case, You have not received Email from Antiragging after filling the Form, You can get the Details of your affidavit from VERIFY AFFIDAVIT page given below by using your registered Email