

**RESEARCH PROMOTION POLICY**  
**NORTH BENGAL UNIVERSITY**

University has its Research Promotion Policy that facilitates and monitors research activities.

The regulations for eligibility for Ph.D. program, Subjects of Research, Admission Procedure, Allocation of Candidates, Registration Details, Course Work Details, Submission of Synopsis, Thesis Submission, Plagiarism Check, Appointment of Examiner and Viva-Voce are clearly spelt-out and available in the University website.

All Professors, Associate Professors and Assistant Professors with a Ph.D. degree working in the University Centres/ Department / Departments of DDE with research experience are eligible to act as a Research Guide, after obtaining the approval of Departmental research Committee.

Apart from these guidelines, the University has formulated a clear Policy on Research Promotion. Various aspects of Research Promotion Policy is as follows:

**Research Inventiveness**

- There are proactive mechanisms to facilitate the smooth implementation of research schemes/projects. University provides advance fund for sanctioned projects and provides seed money, has a simplified procedure relating to sanctions/purchases to be made by the investigator. Principal investigator or coordinator has autonomy for utilizing overhead charges.
- There are systems in place to academically recharge and rejuvenate teachers (as for example, providing research grants, study leave, nomination to national/international conferences/seminars/workshops, in-service training, organizing national/international conferences, etc.
- All departments are given research grants out of the university's own sources meant generally for fresh appointees (two projects each up to 1 lakh for Arts and 1.5 lakhs for Science) to carry out research in an area of its choice.
- University has a system of timely release of grants, timely auditing and submission of utilization certificate to the funding authorities.
- Participation in research activity is mandatory for all faculty members.
- The Faculty Members are encouraged to apply for research projects to Government funding Agencies. Circulars received from various funding agencies are circulated widely to faculty members.
- Collaborative and Inter-Departmental and/or Inter-Institutional research is promoted.
- Faculty members are expected to undertake research leading to quality publications / presentations / invited talks / generation of IPR / socially useful outcome or other activities.
- Research output will be considered as one of the criteria for faculty recruitment and promotion along with other academic responsibilities.
- As per the UGC approved guidelines, the University prescribes the API scores for the faculty members of different cadres. The quality of research output, especially research publications, may be assessed on the globally established yardsticks (Impact Factor (IF), h-index, i-10).

- To enhance the quality research output, student mentorship or internship is facilitated or arranged.
- To encourage post-graduate students to pursue research activities leading to tangible output, extramural funding is facilitated and internal funding / incentive / award is granted on a 'case-by-case' basis based on merit of proposals / outcomes. Research Administration
- Overall day-to-day administration of research activities under Ph.D. programmes are coordinated by the Research Section assisted by Deputy / Assistant Registrar or other cadre of personnel of authority as may warrant.
- The research projects funded by various funding agencies are facilitated by the Establishment Section (Research & Projects).
- Research activity of each centre / Department is co-ordinated by the respective Chairperson / Head with designated authority / responsibility for PIs / Co-PIs.
- At the initiative of IQAC the Executive Council has instituted two Faculty level Research Support Divisions headed by respective Deans to help the individual researcher for project application processing, and preparation of final report including accounting support.
- The procedures related to finance and the issue of Utilization Certificate is governed by Local Funds Audit and Finance Section. Research support and Incentives
- Travel grants (full or partial) are given to Faculty Members for the presentation of proposals, midterm evaluation and final report.
- The University may also consider allocating reduced academic work load to a faculty member handling more than one extramural major research project.

### **Research Publication**

- Research publication is made mandatory. Faculty members are encouraged to publish their research findings in UGC approved journals.
- Faculty is encouraged to present their research papers in National / International Conferences / Seminars.
- Full salary benefit is given to Faculty Members who are visiting abroad in lieu of prestigious fellowships such as Raman Fellowship.
- Further, a faculty member who presents/publishes articles in any International Conference is accorded 'On Duty'. The extent of financial support (towards conference registration charges, TA/DA, stay, etc) is decided on a case by case basis.
- Partial or full cost of publication charges are met by the University to promote more publications by the faculty members.
- Centres/ Departments are encouraged to publish a quality Journal or organize research conference / seminar at Regional / National / International level to boost research activities. University provides separate budgetary allocation for Journal publication by Centre/Department and has facilitated web uploading for greater visibility.

## **Research Ethics**

- Each member involved in research viz. faculty, post graduate/ M.Phil / Ph.D. researcher is expected to adhere to highest ethical standards of conducts. Each research scholar accordingly has to provide necessary certifications and declarations.
- Adhering to plagiarism policy is entrusted to the concerned supervisor before submitting the thesis / dissertation / project work / research papers for processing. In order to curb the menace of plagiarism, the University has developed a policy on plagiarism as per the guidelines issued by UGC (Promotion of academic integrity and prevention of plagiarism in higher education institutions) regulations - 2017 issued on 1st September, 2017 and got it approved by the Executive Council.
- Based on UGC guidelines, a Course Work on Research and Publication Ethics (RPE) for Pre-Ph.D. Registration is mandatory.
- It is a mandate for Ph.D. Research / Research Projects involving experimental animals and parts thereof / genetically modified plants / microbial pathogens to obtain approval from the Institutional Ethical Committee / Institutional Bio-safety Committee prior to submission of the research proposal to the funding agency for extramural grants.
- All Theses are to be duly uploaded in the website as per UGC norms
- A Disciplinary Committee, on the orders of Vice-Chancellor, shall be formed in order to carry out inquiry when research dishonesty is reported against researcher/faculty. Suitable disciplinary action may be initiated, if found guilty, against such researcher/faculty.

The University reserves the right to modify the Research Promotion Policy as and when required, with the approval of Vice-Chancellor.