

UNIVERSITY OF NORTH BENGAL

Accredited by NAAC with 'A' Grade

Dr. Debasis Dutta
Controller of Examinations
Phone: +91-0353-2776365
E-mail: nbuce@nbu.ac.in



ENLIGHTENMENT TO PERFECTION

Address:
P.O- North Bengal University
Raja Rammohanpur, Dist. Darjeeling
W.B. India, Pin- 734013

Ref. No:1770/A/CE-2020

Date: 25/09/2020

NOTICE

B.C.A and B.B.A 4th Semester (Back) Examinations, 2020

1. The BBA and BCA 4th Semester Back Examinations, 2020 shall be held in both Online and Offline Open Book Examination modes from **07th October to 08th October, 2020 during 10 am to 1 pm.**
2. The students shall download Admit Cards from the website of the Examination Branch (www.nbuexams.net) on **28/09/2020** from 12 noon onwards.
3. The question papers of the aforesaid examinations shall be uploaded at www.nbuexams.net before the commencement of each examination and the students shall submit the written answer scripts either Offline through parents/guardians or any authorized person to their respective colleges or Online to the College websites or E-mail IDs.
4. The students opting for online mode shall download the first page of the answer script of the University examinations from www.nbuexams.net and upload the written answer scripts writing in A4 size papers along with downloaded first page of the answer script filled with Roll Nos., Registration Nos., Subject, Papers etc. to the Email-IDs of the respective Colleges.
5. Students opting for offline mode shall collect the blank answer scripts from any of the Colleges from **29/09/2020 to 30/09/2020** through parents/guardians or any authorized person on production of Admit Card and original University Registration Certificate and submit the written answer scripts writing in A4 size papers through parents/guardians or any authorized person to their respective Colleges. **No student shall be allowed to collect and submit the answer scripts from and to the University and the Colleges.**
6. The students opting for offline mode may also download the first page of the answer script of the University Examinations from the above website and submit answer scripts writing in A4 size papers offline to their respective colleges through parents/guardians or any authorized person attaching the downloaded first page of the answer script filled with Roll Nos., Registration Nos., Subject, Papers etc..
7. The students will be given 30 minutes duration for downloading the question paper and uploading the written answer scripts at the college website or E-mail IDs or submitting at their respective colleges through parents/guardians or any authorized persons.
8. The students, if required, may have to write two papers/ halves of the same paper on one examination day.
9. The students opting out the prescribed mode of examinations for reasons whatsoever shall inform the Controller of Examinations in writing within **04/10/2020**. A special examination will be conducted by the university for such students as and when normalcy will restore.

Sd/-

Controller of Examinations

Copy to:

- i) The Hon'ble Vice Chancellor, University of North Bengal
- ii) The Hon'ble Vice Chancellor, Raiganj University
- iii) The Registrar, University of North Bengal,
- iv) The Deputy Controller of Examinations, Raiganj University, with a request to extend co-operation for smooth conduct of University examinations, 2020 under NBU.
- v) The Principals/Teacher in Charges of all colleges affiliated to University of North Bengal teaching BCA / BBA Courses.
- vi) Secretary, U.G. Council, University of North Bengal
- i. Assistant Controller of Examinations, University of North Bengal
- ii. System Manager, Computer Centre, NBU with a request to upload the notification in the University website.

Controller of Examinations