

UNIVERSITY OF NORTH BENGAL



समानो मन्त्रः समितिः समानी

INDENT FORM

(For printing work to be done by the University Press)

Ref. No.

Dated.....20....

To

The Superintendent

University Press, University of North Bengal

Phone : (0353) 2776384, Email ID : nbupress@nbu.ac.in

Head of Account:
Balance as on..... Rs.
Particulars of the printing work*

*Enclose Specimen / Manuscript.

Date.....

Official Email Id :

Mobile / Whatsapp No :

Signature of the Head/Director of the
Department/Centre

For Office (University Press) use only

Requirement of materials	Name of the Department	Job No.
	Valuation of the job	
	1. Materials	
	2. Printing	
	3. Finishing	
	TOTAL	

Job assigned to:

Signature of the Superintendent
University Press