

**UNIVERSITY OF NORTH BENGAL**  
ACCREDITED BY NAAC WITH GRADE A

**PROF.(DR.) PRANAB GHOSH**  
REGISTRAR (OFFICIATING)  
Raja Rammohunpur  
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**Ref. No. 1919 / R-2021**

**Date: 19.04.2021**

**URGENT**  
**NOTIFICATION**

In cancellation of the earlier Notification vide No. 1916/R-2021 dated: 19.04.2021 that in terms of the Order issued by the Additional Chief Secretary to the Govt. of West Bengal, Department of Home & Hill Affairs vide No. 715-Home (Cons)R1M(Cons)-92/2021 dated, Howrah, the 17<sup>th</sup> April, 2021, it is hereby notified for general information and necessary action for the University Stake holders and for the affiliated Colleges that in view of the prevailing situation on the spread of Novel Corona Virus (Covid-19) and as a matter of abundant precaution to check its spread in the state of West Bengal, the following guidelines will be followed up to 30<sup>th</sup> April, 2021

1. The attendance in any office/establishment of the University shall not exceed 50% on any given day as stipulated under Finance Department's memo No. 2272-F(P) dt. 21.07.2020. The employees will attend office on a rotational basis as may be decided by the respective Head/Director.
2. Effective enforcement of wearing masks, social distancing and other Covid-19 appropriate protocol will be ensured by the respective Head/Director.
3. Complete sanitization of entire work place at least once a week will be taken up by the appropriate authority of the University.
4. The point in 1 mentioned in the above guidelines is not applicable for Emergency Department/ Centre of the University.

In case of any doubt, the Registrar of the University will issue required clarification by the direction of the Hon'ble Vice-Chancellor.

  
Registrar (Officiating)

In communication to:

1. The Hon'ble Vice-Chancellor, NBU for kind information.
2. The Deans of the Faculty Councils for P.G. Studies Science & ACL, NBU. for information.
3. The Medical Officer, NBU for information & necessary action.
4. The Principal/Teacher-in-charge/ Officer-in-charge of all Colleges affiliated to the University of North Bengal for information and necessary action.
5. All Heads / Directors of all Academic / Administrative Departments / Branches / Sections / Centres, NBU for information and necessary action
6. All the Hostel Superintendents of all Hostels at NBU for information and necessary action.
7. The Assistant Registrar, NBU Jalpaiguri Campus.
8. The Programmer & Office Incharge, North Bengal University Vice-Chancellor's Kolkata Office.
9. The Secretary, NBUTC, NBUOA, NBUEA, NBUPNTEO, NBUASKA, SBTSS, NBU Unit for information.



Registrar (Officiating)  
University of North Bengal