## UNIVERSITY OF NORTH BENGAL

Dr. Debasis Dutta Controller of Examinations



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Ref No.: 768/B/CE-2021

Dated: 10/12/2021

## **NOTICE**

The undersigned is directed by the Hon'ble Vice Chancellor to notify informing all concerned that -

- 1. All theoretical papers of the forthcoming P.G. 3rd & 1<sup>st</sup> Semester Examinations, 2021, U.G. 1<sup>st</sup>, 3<sup>rd</sup> & 5<sup>th</sup> Semester Examinations, 2021, U.G. Law Examinations 2021 & M.Phil 3<sup>rd</sup> Semester and 1<sup>st</sup> Semester (Back/Casual) Examinations, 2021 shall be held in online mode as per schedules to be published by the University.
- 2. The mode of conducting practical papers of the above examinations shall be decided by the respective Departments of the University and the Colleges.
- 3. The question papers for the theoretical examinations shall be uploaded at <a href="www.nbuexams.net">www.nbuexams.net</a> 15 minutes before the commencement of each examination and the students shall have to submit their written answer scripts online within 15 minutes after the completion of each examination by mailing to the Email IDs of the Departments and Colleges to be published in due course of time.
- 4. The students shall download the first page of the answer script of the University examinations from <a href="https://www.nbuexams.net">www.nbuexams.net</a> and upload the answer scripts writing in A4 size papers along with downloaded first page of the answer script filled with Roll Nos., Registration Nos., Subject, Papers etc. to the Email-IDs of the Colleges/Departments.
- 5. The students must create a single PDF file of the answer scripts of each examination strictly maintaining the following guidelines: 1) Each page of the answer scripts should contain the page sequence (number) 2) File format should be in PDF format only, 3) File size should not exceed 12 MB, 3) File name should be in the following format- Registration No-Paper code(half/group/unit)-Subject (i.e. 005XXXXXXX108-403(1 or 2)-Bengali and in case of absence of half/group/unit i.e 005XXXXXXXX108-403(0)-Bengali).

Sd/Controller of Examinations

## Copy to the:

- i. Hon'ble Vice Chancellor, University of North Bengal
- ii. Registrar, University of North Bengal,
- iii. Heads of all academic Departments, NBU,
- iv. Principals of the colleges
- v. Secretary, Faculty Council for PG Studies in Science, NBU,
- vi. Secretary, Faculty Council for PG Studies in Art, Commerce & Law, NBU,
- vii. Principal Secretary, UG Council, NBU
- viii. Ms. Shankari Chakraborty, Assistant Controller of Examinations, University of North Bengal,
- ix. Dr. Biswajit Datta, Assistant Controller of Examinations, University of North Bengal,
- x. System Manager, CIRM, NBU with a request to upload the notification in the University website.

Controller of Examinations