

UNIVERSITY OF NORTH BENGAL

Office of the Registrar
Accredited by NAAC with 'A' Grade



সমানো মন্ত্র: সমিতি: সমানী

Notice inviting E-Tender

E-Tender is invited from reputed Agency for Providing Women Security Guards for round the clock guarding at University of North Bengal. For details please visit www.wbtenders.gov.in (Tender Id - 2022_DHE_381728_1)

Advt.no.- 36 /R-2022 Date : 23.05.2022

Registrar (Offg.)

University of North Bengal



P.O. Raja Rammohunpur
Dist Darjeeling
Pin 734013

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Sl. No.	Particulars	Earnest Money
1.	Providing Women Security Guards for round the clock guarding at University of North Bengal,	20,000/-

TERMS AND CONDITIONS :

- 1) The base price and GST shall be shown separately
- 2) Taxes will be deducted at source as per prevailing rules of Central and State Government.
- 3) The terms and conditions of payment shall be declared clearly.
- 4) Copy of current year PT challan, Trade License, PAN card, GST registration certificate shall be accompanied with the technical bid documents. [Non Statutory Documents]
- 5) The agency should have the license to engage in the business of Private Security Service in West Bengal issued by the competent authority [Non Statutory documents].
- 6) The vendor shall provide Company details as per Annexure-A.
- 7) The agency shall enclose EPF Registration certificate [Non-Statutory Documents]
- 8) The rate quoted less than minimum wages as per Govt. Rule will not be accepted.
- 9) The agency shall provide a certificate that they will pay EPF (Employer's Share) to their Security staff.

10) The Resourceful Bonafide agency having experience to execute of Similar nature of work of 5 years in Government / Semi Government organization with satisfactory performance certificate of competent authority are eligible to participate. Copy of credential certificate shall be submitted along with technical bid [Non Statutory documents].

11) A sum of Rs. 20,000/- shall be deposited to the under noted account of the University through RTGS as earnest money and the copy of receipt challan of RTGS with UTR number shall be accompanied with the technical bid document (Statutory Documents) failing which the tender paper will be treated as cancelled. The earnest money of the unsuccessful quotationer (s) will be refunded without interest after one month of the opening of tender paper and the same of the successful candidate will be refunded without interest after three months of the satisfactory installation of the equipment subject to redressal of complaint, if any.

Name of the A/c: N.B.U (S/B).
Account Number: 10195736768
IFSC Code: SBIN0002096

- 12) The University authority reserves the right to accept or reject any/all quotations.
- 13) The quoted rates must be valid for minimum one year from the date of agreement. The overall offer for the assignment and bidder(s) quoted price shall remain unchanged during the period of validity. If the bidder quotes the validity shorter than the required period, it may be rejected.
- 14) Selection of the agency will be made on the basis of both technical and financial bids. Technical bids and financial bids shall be submitted by online only. Offline submission of tender paper will not be accepted.
- 15) The bidders are requested to make an onsite assessment of the premises before quoting rates for this tender. They may inspect the building and premises during the office hours on working days.
- 16) The last date of submission of tender form is upto 30.05.2022 at 3.00 p.m. and to be opened on 01.06.2022 at 3.30 p.m.
- 17) The tenderers may remain present at the opening of tender.
- 18) All cases of disputes not covered under the terms & conditions of Tender will be referred to the Vice-Chancellor for a decision which shall be final and binding on both the parties.

19) For any clarification regarding tender please contact with Dr. Sudash Lama, Officer-in-Charge, Watch & Ward Department, University of North Bengal (Tel no. 9474426304), E-mail Id- lamasudash@nbu.ac.in University of North Bengal.

20) Date & Time Schedule

Sl NO	Particulars	Date & Time
1	Publishing of Tender	23.05.2022
2	Documents download/sell start date (Online)	23.05.2022 at 6.00 p.m.
3	Bid submission Start Date	23.05.2022 at 6.00 p.m.
4	Bid Submission End Date	30.05.2022 upto 3.00 p.m.
5	Technical Bid Opening	01.06.2022 at 3.30 p.m.
6	Offline Submission	NO OFFLINE SUBMISSION ACCEPTED
7	Financial Bid Opening	To be notified

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University of North Bengal

BIDDERS DETAILS
(To be provided on company letter head)

NIT NO.:

TENDER ID:

1	NAME OF THE BIDDER	
2.	ADDRESS	
3.	CONTACT NUMBER	
4.	CONTACT PERSON	
4.	EMAIL ID	
5.	BANK DETAILS A/c Name A/c Number Name of the Bank Name of the Branch IFSC	

Authorized Signatory(with seal & Stamps)