

Advt No: HRDC/ DST-CRG/ Overhead/01 Date: 07/07/2021

QUOTATION NOTICE

Sealed quotations are invited from the prospective vendors/suppliers for purchasing of **“Vacuum Oven and Desktop PC (assembled)”** corresponding to the **Ref. No. FO/235/215/ FO-21** at Dept. of HRDC, University of North Bengal. All Quotations are to be submitted accompanying with GST & PAN photocopies, duly stamped and signed along with valid certificates as sole distributor/dealership, if applicable, to Dr. Sanjib Bhattacharya, Associate Professor – Deputy Director, UGC-HRDC, University of North Bengal within 7 days from the date of publication of this notice. For further query in this matter, please contact at **9064254957**.

Terms and Condition:

1. Copy of current year PT challan, Trade License, PAN card, GST registration certificate duly signed & stamped shall be accompanied with the technical bid documents. [Non Statutory Documents]
2. Rate should be inclusive of all taxes and charges. However, rate of GST and amount should be shown separately.
3. Quotation should be valid at least six months.
4. All the items are to be assured with warranty.
5. Supply shall be done within 6 days after issuing supply order.
6. Item(s) should be delivered in the Dept. of HRDC, University of North Bengal.
7. All payment will be made as per financial rules of the University of North Bengal.
8. Selection of the agency will be made on the basis of both technical and financial bids. The technical bid and the financial bid should be sealed by the bidder in separate cover duly superscribed and both the sealed covers are to be put in a bigger cover which should also be sealed and duly superscribed. The technical bids will be opened by the office at the first instance and evaluated. At the second stage, financial bids of only the technically acceptable offers will be opened for furnishing value and ranking before finalization and awarding of the contract. After evaluation the highest rate of discount (H1) financial bid from among the technically qualified bidders will be accepted.
9. The University reserves the right to accept in part or in full or reject any or more quotation(s) without assigning any reason or cancel the tendering process and reject all quotations at any time prior to award of contract, without incurring any liability, whatever to the affected bidder or bidder(s).
10. Vendors/ Suppliers should comply the Earnest Money Deposit of Rs. 2000/- drawn in favour of North Bengal University, which will be refunded to the vender after 3 (three)

months without any interest subject to redressal of complain, if any.

11. The last date for submission of the tender form is up to 7 days from the date of publication of the advertisement and will be opened on after two working days from stipulated time of the acceptance period at the office of Dr. Sanjib Bhattacharya, Associate Professor – Deputy Director, UGC-HRDC, University of North Bengal.

12. For any clarification regarding tender please contact with the undersigned (Mobile No. 9064254957).

Required Items in tabular form:

Sl. No.	Name of the Instruments/ Items	Specification	Quantity
1	Vacuum Oven	<ul style="list-style-type: none">• Size : 12” x 12”• Temp. Range : 5 - 250° C• Capacity : 21 ltrs	01
2	Desktop PC - Assembled	<ul style="list-style-type: none">• Processor : Core i3 3.3 GHz• RAM : 4 GB• Storage : 120 GB SSD• Monitor : 19” LED• UPS : 600 VA• Multimedia Keyboard, Mouse & Speaker	01

Sd/-

Dr. Sanjib Bhattacharya,
Associate Professor – Deputy Director, UGC-HRDC,
Principal Investigator of DST-CRG Research Project,
University of North Bengal.