

# UNIVERSITY OF NORTH BENGAL

Accredited by NAAC with Grade A

**Superintendent (in-charge)**  
**University Press**



ENLIGHTENMENT TO PERFECTION

☎: (0353) 2776384 (Office)  
P.O. NORTH BENGAL UNIVERSITY  
Raja Rammohunpur, Dt. Darjeeling,  
West Bengal, India, Pin-734013

Ref. No. UPP/ 144 /20-21

Dated..01/12/20

## QUOTATION NOTICE


The Superintendent (In-Charge), University Press, University of North Bengal invites sealed quotation for general servicing and replacement of DRUM Unit, Developer Unit and Fuser Unit of XEROX make Work Centre 5225 Black and White Photo Copier Model.


Interested vendors/ Xerox Authorised Service Centers may inspect the Multifunction Printer before submitting the rate.

The interested vendors shall submit the rate/quotation inclusive of all taxes & Charges to the Superintendent (In-Charge), University Press, Raja Rammohunpur, P.O. North Bengal University, Dt. Darjeeling, Pin - 734013 within 2:00 P.M. of 11/12/2020. The work order will be issued by the Superintendent (In-Charge), University Press, on the basis of lowest rate and payment will be made after satisfactory performance of the Photo Copier and as per NBU Finance Rules.

### **Terms and Conditions:**

1. The Vendor(s) shall provide the self-attested copies of GST and Trade License.
2. The rate shall be inclusive of all taxes (GST). The vendor should clearly mention the Base Price, GST Percentage of the article, GST Value and Total Price. Without proper Break-up of rate, quotation shall not be considered. Rate should be valid for atleast four monts from the date of submission of quotation.
3. Supply shall be done within 15 days after issuing of supply order.
4. The University authority reserves the right to accept or reject any/all quotation(s) without assigning any reason and shall not be bound to accept the lowest quotation.

  
Dr. Debasish Datta  
Superintendent (in-charge)  
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University Of North Bengal  
N.B.U. Dist. Darjeeling  
West Bengal-734013

  
Assistant Superintendent  
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