

# UNIVERSITY OF NORTH BENGAL

P.O. North Bengal University,  
Raja Rammohunpur, Dist. Darjeeling, PIN-734 013

**For GIRLS' HOSTEL**



**Subject**.....

**Semester: I & II**

**Hostel -**

**Room No.**      **Block -**

## APPLICATION FOR ADMISSION INTO UNIVERSITY HOSTEL

(To be filled in Block Letters)

1. Name:
2. Fathers' Name:
3. Mother's Name:
4. Permanent Address:
5. College last attended:
6. Examination Passed:      University:
7. Marks obtained in the last Examination:  
(attested copy of mark-sheet to be attached)
8. State whether Scheduled Caste / Tribe:
9. Attested copy of Ration Card / Residential proof is to be attached:
10. Telephone No.

I declare that the above statements are true and that if I fail to abide by the Hostel Rules, Instructions and Orders of the University authorities, I shall be liable not only to such penalisation as may be imposed but also to withdrawal from the hostel.

(Signature of the applicant)

I declare the above statements are true and that I hold myself accountable for the applicant's misconduct and breach of Hostel rules and discipline.

(Signature of the guardian)

**Note: Enclose four copies of passport sized photographs.**



**MANDATORY DECLARATION FORM FOR GIRLS' RESIDING IN HOSTEL**

The Boarders staying in the Girls' Hostel shall strictly observe/obey the following rules failing which they shall be liable to disciplinary action, which may even lead to expulsion from the Hostel, or any other action that the authority may deem fit.

1. The Boarders will return to their respective Hostels by 7.30 PM in winter (1<sup>st</sup> November to 28/29<sup>th</sup> February) and by 8.00 PM in summer (1<sup>st</sup> March to 31<sup>st</sup> October).
2. The Boarders will pay the Mess Advance by the 10<sup>th</sup> day of every month. A fine on Rs.5/- or the amount as decided by the competent authority will be imposed for each day of delay in payment.
3. The Boarders will not keep guests in the Hostel without prior permission of the Superintendent. Guests, if allowed, will not be permitted to stay for more than three successive days.
4. Guests in the Hostels will not be allowed at the time of Examinations.
5. Boarders will not be allowed to engage servants.
6. Boarders intending to leave the Hostel on Saturdays, Sundays and during short holidays or any other time will give an advance application to the Superintendent stating the cause, duration of absence and the address where they would stay. Absence from hostel during night, without prior permission of the Superintendent, will be viewed very seriously and competent authority will take appropriate action that it deems fit against those boarders.
7. The Boarders who will be permitted to go out for short duration by the Superintendent will also enter their names and fill other details in the gate book and also after returning to the hostel. It is mandatory for all boarders.
8. The Boarders intending to go for study tour / picnic with their respective teaching Department will submit their names to the hostel Superintendent duly certified/signed by the Head or a teacher of the Department.
9. The Boarders will not be allowed to go for private picnics from the hostel.
10. The Boarders assigned mess duties for a particular month will have to carry out their managerial responsibilities. No adjustments will be entertained.
11. **The Boarders will not be allowed to use heaters, irons or kerosene stove in the room.** Cooking in the room is strictly prohibited.
12. **Taking of drugs and other intoxicating substances are strictly prohibited within the Hostel premises.**
13. Boarders will be responsible for the properties of the room. They must hand over all the properties at the time of leaving either to the superintendent or his/her representative.
14. The Boarders will not be allowed to stay in the hostel during Puja vacation and Summer Vacation.
15. Genis are not permitted to enter the Girls' Hostel.
16. All sorts of ragging is strictly prohibited. Any sort of ragging will be dealt with as per UGC Regulations/ relevant Supreme Courts judgment or as the competent authority deems fit.
17. Playing music system is not allowed in the hostel. During Grand feast only Superintendent/Asstt. Superintendent may allow such use.
18. Boarders must not create any other nuisance that may affect academic atmosphere of the hostel.
19. In all other matters, not covered here, the decision of the Superintendent / Hostel Monitoring Committee will be binding on Boarders.

I declared that I have read the above rules carefully and I promise that I shall abide by them failing which I shall be liable to disciplinary action by the authorities.

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(Signature in full)

Department..... Part..... Hostel.....

Phone No. (Mandatory).....

I certify that my daughter/ward shall abide by the hostel rules stated above.

Date

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(Signature of Parents/Guardian in full)

Address:.....

Phone No. (Mandatory).....



Post Graduate Hostels  
University of North Bengal  
Darjeeling – 734 013

Hostel –  
Room No.  
Block –

To

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**ACCOMMODATION IN THE GIRLS' HOSTEL**

You are hereby informed that a seat has been allotted to you in the University Hostel, you are hereby advised to take admission between \_\_\_\_\_ during office hours or else the seat will be provided to those in the waiting list. The details of the fees to be paid for admission are given below:

Alloted to \_\_\_\_\_

Signature of the Chairman/Convener  
Hostel Admission Committee

**For 1<sup>st</sup> & 2<sup>nd</sup> Semester:**

Amount to be paid at the Finance Branch Cash Counter:

Sl.No.	Particulars	Amount in Rs.
01.	Admission Fee (p.a.)	25/-
02.	Seat Rent (p.a.)	180/-
03.	Electricity (p.a.)	240/-
04.	Hostel Development Fee	100/-
05.	Hostel Caution Fee	100/-
06.	Messing Caution Deposit	750/-
07.	Messing Establishment Charge (p.a.)	240/-
08.	Monthly Messing Advance	750/-
09.	Games	20/-
10.	Cable Charge	15/-
11.	Misc. Charges	30/-
<b>TOTAL:</b>		<b>2,450/-</b>

(Rupees Two thousand four hundred fifty) only

For Girls' Hostel admission, students have to deposit Rs. 2,450/- at the University Cash Counter and then report to the Superintendent Girls' Hostel.