

# UNIVERSITY OF NORTH BENGAL

ACCREDITED BY NAAC WITH GRADE A

**Dr. Debasis Dutta**  
Controller of Examinations



0353-2776365  
0353-2699283  
P.O.: North Bengal University,  
Raja Rammohunpur,  
Dist.: Darjeeling,  
West Bengal, India,  
Pin: 734 013.

Ref. No.: 1134/B/CE-2020

Date: 21.09.2020

**Partial modification of the Notice vide Ref. No.: 1660/A(i)/CE-2020 dated 05.09.2020**

## Revised Notification in conformity with the UGC Guidelines for conducting U. G. Part-III (Honours / General) Examinations, 2020

Dates	Particulars
23 <sup>rd</sup> September, 2020	The revised examination schedule of U. G. Part-III will be uploaded in <b><i>nbuexams.net</i></b> and <b><i>nbu.ac.in</i></b> also be sent in the College Members area.
From 25 <sup>th</sup> September, 2020	Candidates of U. G. Part-III shall download their <b>Revised Admit Cards</b> from <b><i>nbuexams.net</i></b>
21 <sup>st</sup> to 26 <sup>th</sup> September, 2020	<p>Colleges will distribute blank written scripts and Loosesheets amongst students of U. G. Part-III Examinations, 2020 according to the ROASTER prepared by the Colleges. The College will provide blank written scripts and Loosesheets for all the papers a candidate is appearing. Instead of the students their guardian or any authorized person will have to come to the College concerned alongwith the copy of the candidate's Admit Card, original Registration Card and Photo Identity.</p> <p>A candidate of U. G. Part-III Examinations, 2020 may also download the first page of the blank answer scripts from <b><i>nbuexams.net</i></b> and may use A4 size paper for writing the answers.</p> <p>And the last option for a student of U. G. Part-III Examinations, 2020 leaving far away from his / her College may collect the blank written scripts and Loosesheets from the nearest College on production of the aforesaid documents by their guardian or any authorized person.</p>
25 <sup>th</sup> September, 2020	The markslips of U. G. Part-III Examinations, 2020 shall be uploaded online. The Colleges shall download those markslips and provide the teachers concerned of their Colleges evaluating the answerscripts.
From 1 <sup>st</sup> October to 6 <sup>th</sup> October, 2020	<p>The question papers will be uploaded on daily basis before the commencement of each examination in <b><i>nbuexams.net</i></b> as per examination schedule and the students may download the question papers inserting their registration numbers.</p> <p>A set of Questions shall also be sent to the College Members area on daily basis before the commencement of each examination.</p>
1 <sup>st</sup> to 6 <sup>th</sup> October, 2020	<p>The candidates of U. G. Part-III Examinations, 2020 shall write their examination in the blank answerscripts provided for all the papers. Answer scripts will have to be submitted by the guardian or any authorized person in the College after the completion of each examination maintaining COVID-19 protocols on production of photocopy of Revised Admit Card and original Registration Card of the candidate.</p> <p>After submission of the candidates' written scripts by any authorized person, they shall be provided with a receipt copy or acknowledgement of the receipt by the College.</p> <p>If a candidate is unable to submit the hardcopy of the written scripts in the College concerned after completion of examinations may upload the same in <b>pdf</b> format in the College website or attach in the e-mail ids provided by the colleges after completion of writing the paper.</p> <p>Submission of the hardcopies of the written scripts have to be done by the authorized person, on the next day after the completion of the entire examinations who had uploaded in <b>pdf</b> format in the college website or attach in the e-mail ids provided by the College (<b><i>though this is not mandatory</i></b>).</p>

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Dates	Particulars
From 3 <sup>rd</sup> October, 2020	Written answerscripts are to be handed over to the College teachers subject wise by the College authority for evaluation and thereafter for post publication scrutiny.
13 <sup>th</sup> October, 2020	Evaluated written scripts of U. G. Part-III Examinations, 2020 are to be submitted by the teachers to the College authority.
14 <sup>th</sup> to 15 <sup>th</sup> October, 2020	Evaluated written scripts will be collected from the Colleges and brought to the University. Scripts are to be packed as per the instructions provided by the Examination Branch.
17 <sup>th</sup> October, 2020	Head Examinership shall begin.
31 <sup>st</sup> October, 2020	U. G. Part-III Examinations, 2020 results shall be published.

A candidate will be allotted half an hour to download the question papers and upload / submit the written answer scripts through their authorized person.

Practical marks of paper concerned shall be considered based on what has already been sent by the College.

If a candidate is unwilling to appear for the prescribed modes of examinations 2020, they may intimate the Principal of the College concerned (within **30<sup>th</sup> September, 2020**) who in turn will inform the Controller of Examinations, University of North Bengal via e-mail: [assistantcont1@nbu.ac.in](mailto:assistantcont1@nbu.ac.in) The candidate may appear in special examination as and when normalcy is restored and as decided by the University.

The Principal / Teacher-in-charge may request any teacher, non-teaching staff or any other personnel associated with the College to attend College as per his / her requirement(s) from **21<sup>st</sup> September, 2020** in the interest of publishing of the results on the date mentioned above but it is mandatory for the teachers, non-teaching staff or any other personnel associated with the College to attend College from 1<sup>st</sup> October, 2020 in the interest of the students appearing for the University examinations.

***The hardcopies of the question papers for all subjects will not be sent to the College.***

The Principal of the Colleges shall e-mail in [assistantcont1@nbu.ac.in](mailto:assistantcont1@nbu.ac.in) the composite list as per the format provided, after the publication of the U. G. Part-III results, of names of the examiners and pre-publication scrutinizers, name of the subject, paper number and number of scripts allotted to them for evaluation and scrutiny. The remuneration shall be credited in their account in due time.

  
**Controller of Examinations**

**Copy to:** (i) **The Hon'ble Vice-Chancellor, University of North Bengal.**  
(ii) **The Registrar, University of North Bengal.**  
(iii) **The Principals of all Colleges affiliated to the University of North Bengal.**  
(iv) **The Secretary, Under Graduate Council, University of North Bengal.**