

# UNIVERSITY OF NORTH BENGAL

Accredited by NAAC with 'A' Grade



समानोमत्रः समितिः समनी

## Office of the Secretary, Faculty Council for P.G. Studies in Arts, Commerce & Law

Raja Rammohunpur, Dist. Darjeeling, West Bengal, India, Pin: 734013, E-mail: secretary\_acl@nbu.ac.in

Ref. No.F.18/ACL/Freeship/21/121

Date: 26.02.2021

### NOTIFICATION

Given the COVID-19 pandemic, it is notified for the information of P.G. 1st & 3<sup>rd</sup> Semester & B.Lib.I.Sc. 1<sup>st</sup> Semester and M.Lib.I.Sc. 1<sup>st</sup> & 3<sup>rd</sup> Semester students of the session 2020-2021 (except for the students of Strategic & Area Studies, Mass Communication, LL.M. & MBA) that may apply for Full/ Half free studentship to be awarded for the session 2020-2021. Prescribed application forms will be available from the respective Departments, Office of the Secretary, Faculty Council for P.G. Studies in Arts, Commerce & Law **between 11 A.M. and 3 P.M** or may be downloaded from [www.nbu.ac.in](http://www.nbu.ac.in) from **01.03.2021 to 08.03.2021**. Filled in form along with the bank details in the format given below has to be submitted to the Office of the Head of the Department concerned within **10.03.2021**.

The Head of the Department shall kindly forward the forms along with necessary documents to the Office of the Secretary, Faculty Council for P.G. Studies in Arts, Commerce & Law within **12.03.2021** for taking further action at this end.

N.B. i) **Ceiling of monthly income for Full freeship is below Rs. 8000/- (Rupees eight thousand).**

ii) **Ceiling of monthly income for Half freeship is between Rs. 8000/- (Rupees eight thousand) and Rs. 16000/- (Rupees sixteen thousand).**

iii) **Availability of Full/ Half freeship is subject to Full/ Half free quota.**

### Proforma for bank account details

Mobile No.	
Name of the Bank and Branch	
Name of the Account Holder	
Account Number	
IFSC Code	

#### **In a communication to:**

1. The Hon'ble Vice-Chancellor, NBU.
2. The Dean, Faculty Council for P.G. Studies in Arts, Commerce & Law, NBU.
3. The Registrar (Offg.) with a request to upload in the University Website.
4. The Finance Officer (Offg.), NBU.
5. The Head, Department of Bengali/ English/ Nepali/ Hindi/ Political Science/ Sociology/ Philosophy/ Economics/ History/ Commerce/ Library & Information Science/ Lifelong Learning & Extension/ Sanskrit/ Education, NBU.
6. The Assistant Registrar, Jalpaiguri Campus, NBU.
7. The Academic Coordinator, Department of Bengali/ English, Jalpaiguri Campus, NBU.
8. The System Manager, Centre for Information & Resource Management, NBU.
9. Notice Board.

*Mansu Esh.*

Secretary (Addl.)  
Faculty Council for P G  
Studies in Arts, Com & Law  
North Bengal University

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সমানোমন্ত্র: সমিতি: সমনী

**Application for Free and Half – Free Studentship**

(All items below should be properly filled-in. Incomplete application will be liable to rejection without reference.)

To

The Secretary(Addl.),  
Faculty Council for P.G. Studies in Arts, Commerce & Law,  
University of North Bengal.

(Through, the Head of the Department of .....)

1. (a) Name (in block letters) : .....
- (b) Department : .....
- (c) P.G.[Sem-1<sup>st</sup>/3<sup>rd</sup>]/B.Lib.I.Sc.[Sem-1<sup>st</sup>]/M.Lib.I.Sc.[Sem 1<sup>st</sup>&3<sup>rd</sup>]:.....Roll No. ....
- (d) Percentage of marks obtained (self-attested copies of relevant mark sheets are to be attached).
  - (i)M.A./M.Com./M.Lib.I.Sc.[Sem 1<sup>st</sup>/3<sup>rd</sup>], BLIS [Sem 1<sup>st</sup>]: .....
  - (ii)Under-Graduate (Hons./Gen): .....
  - (iii) H.S.(10+2) : .....
2. (i) Father's/Guardian's Name: .....
- (ii) Occupation : .....
- (iii) If employed, Name & Address of the Employer: .....  
.....
- (iv) Monthly Income from all sources: .....

**For proof of income of the Parents:**

- i) The pay certificate for the last month is to be obtained from the employer (for the employed parents).
- ii) Residential-cum-income certificate (for the parents who are not employed) is to be obtained from local Ward Commissioner/ Panchayat Pradhan/MLA/MP/ Sabhapati/Sabhadhipati/Chairman/BDO/SDO/DM as per the given proforma.
- iii) The income certificates are to be produced as per the enclosed proforma.

I hereby declare that the concession for which I am applying is essential for the continuance of studies. I further declare that items of information furnished herein are true and if any of them be found incorrect, I shall be liable to such penalty/ punishment as may be imposed upon me by the University.

Date: .....

.....

Signature of the Applicant

.....  
Signature of the Head of the Department

**Proforma for Residential –cum-income certificate**

**TO WHOM IT MAY CONCERN**

This is to certify that Sri/ Smt. ....  
Father/ mother of Sri/ Smt. ....  
resident of ..... are/ is known to  
me for the last ..... Years. Their/ His/ Her monthly/ annual income, as per  
the following statement is Rs..... (Rupees  
.....) only.

Date: .....

Signature with Official Seal

Place:

**INCOME STATEMENT**

- |  | <u>Father</u> | <u>Mother</u> |
|--|---------------|---------------|
| 1. Occupation (mark where applicable):       |               |               |
| i) Business (nature) ..... Income (in Rs.):  |               |               |
| ii) Profession (name) ..... Income (in Rs.): |               |               |
| iii) Agriculture ..... Income (in Rs.):      |               |               |
| iv) Rent from property (in Rs.):             |               |               |
| v) Other Income (Specify in Rs.):            |               |               |
| 2. Address against (1) above: .....          |               |               |
| .....  |               |               |
| .....  |               |               |
| 3. Total Annual Income (in Rs.): .....       |               |               |
| 4. Average monthly income (in Rs.): .....    |               |               |

.....  
Signature with Official Seal