



ज्ञान-विज्ञान विमुक्तये

आचार्य मनिष र. जोशी
सचिव

Prof. Manish R. Joshi
Secretary



सत्यमेव जयते

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आज़ादी का
अमृत महोत्सव

विश्वविद्यालय अनुदान आयोग
University Grants Commission

(शिक्षा मंत्रालय, भारत सरकार)
(Ministry of Education, Govt. of India)

D.O.NO. F.5-1/2024 (MMTTP Guidelines)

11th March 2024/21 फाल्गुन 1945

Respected Madam/Sir,

Kindly refer to our letter of even number dated 22nd February 2024, forwarding guidelines on Malaviya Mission Teacher Training duly approved by the Project Approval Board, Ministry of Education.

In this regard, it is to inform you that as per the approved guidelines, programme wise revised budget for conducting the various programmes henceforth is herewith attached for ready reference.

You are requested to regulate the payment within the Sanctioned Budget only and submit the Statement of Expenditure (SOE) and Utilization Certificate (UC) to enable us to release the grants accordingly.

With kind regards,

Yours sincerely,

(Manish Joshi)

Encl: **As above**

To,

The Programme Directors of 116 MMTTCs

S.no	Type of the Programme	Mode	Approved Budget (in Rupees)	Revised Budget (in Rupees)
1	NEP Orientation & Sensitization programme	Online	36300	91300
2	Faculty Induction Programme (24 Days)	Residential	14,05,800	17,75,400
3	Faculty Induction Programme (24 Days)	Online	1,68,300	5,37,900
4	Short Term Programme (6 days)	Residential	3,79,500	4,65,300
5	Short Term Programme (6 days)	Online	49500	1,35,300
6	Refresher Course (12 days) Core Subject & Interdisciplinary	Residential	7,49,100	9,30,600
7	Refresher Course (12 days) Core Subject & Interdisciplinary	Online	89100	2,70,600

Budget for the Malaviya Mission Teacher Training Programme (MMTTP)

1. NEP Orientation and Sensitization Programme for the Faculty Members (ONLINE)

Total no of days in a programme: 8 days

No of resource person / day= 2 Resource Persons

No of session per day =2 sessions (90 minutes each)-3 hours per day

Particulars	Recurring	Cost (amount in Rupees)	TOTAL(amount in Rupees)
A. Resource Person Total RP/programme =16	Honorarium to the resource person	5000/- per session 2 session per day	5000*2(session /day)=10000 /day For 8 day-10000*8 =80000
	Honorarium to the Programme Director /Course Coordinator (If He/She is not the employee of MMTC)	3000/programme	3000
B. Total			83000
C. Miscellaneous /Contingency(10% of the total)			8300
	Cost of one programme /Centre		91300

2.Short Term Programme (Residential)- 6 DAYS (36 HOURS), 2 Programme/ MMTTC /year

Particulars	Recurring	Cost (amount in Rupees)	TOTAL(amount in Rupees)
A. Resource person(RP) Total RP/programme =12 Outstation RP=10 Local RP=2 2 RP/day so for 6 day Short term programme (6*2=12 RP)	Honorarium to the resource person	5000/- per session 4 sessions per day	5000*4(session /day)=20000 /day For 6 days=20000*6 1,20,000
	Daily Allowance for outstation Resource person (RP)	1000 No DA for local RP	1000*10(#)=10000
	Honorarium to the Programme Director /Course Coordinator (If He/She is not the employee of MMTTC)	3000/programme	3000
B. Travel	To outstation Resource person Travel to /from airport/ railway station by road/taxi.	Rs. 14000 (12000/- maximum travel expenses Per RP . Rs2000/- per RP for road mileage for entire programme- Airport/Railway Station to the Venue & back)	14000*10(#)=1,40,000 # Travel as per entitlement (Economy Class for Air travel and AC 2 Tier by Train). Local resource persons may be paid up to @ Rs. 500/- as actual conveyance charges each way(within the Municipal Jurisdiction for the entire programme.Other on production of train/bus tickets/taxi fare as per entitlement)
C.Training program Cost (Hospitality)	Per participants one day cost Per participants for one Training Programme (6 days) cost For 50 (\$)participants cost of one Training Programme	500 500*6=3000/- 3000*50 =1,50,000/-	1,50,000
Total			4,23,000
Miscellaneous /Contingency(10% of the total)			42300
Grand Total	Cost of one programme/centre		4,65,300

Note #For all types of teacher training programmes under MMTP the Honorarium to the Resource Person is tentative /Indicative but the payment will be restricted to actual basis as per Scheme guidelines.

\$ Payment will be restricted to the actual number of participants as per Scheme Guidelines.

Travel and accommodation cost will be borne by participants only.

3.Short Term Programme(Online) 6 DAYS (36 HOURS) 3 Programme/ MMTTC /year

	Recurring	Cost (amount in Rupees)	TOTAL(amount in Rupees)
A. Resource Person Total RP/programme =12 2 RP/day so for 6 day Short term programme (6*2=12 RP)	Honorarium to the resource person	5000/- per session	5000*4(session /day)=20000/day For 6 days=20000*6 1,20,000
	Honorarium to the Programme Director /Course Coordinator (If He/She is not the employee of MMTTC)	3000/programmme	3000
Total			1,23,000
Miscellaneous /Contingency(10% of the total)			12300
	Cost of one programme /centre		1,35,300

4. Refresher course (Residential) 12 DAYS (72 HOURS), 2 Programme/ MMTTC centre /year

Particulars	Recurring	Cost (amount in Rupees)	TOTAL(amount in Rupees)
A. Resource person(RP) Total RP/programme =24 Outstation RP=20 Local RP=4 2 RP/day so for 12day Short term programme (12*2=24 RP)	Honorarium to the resource person	5000/- per session 4 sessions per day	5000*4(session /day)=20000 /day For 12 days=20000*12 2,40,000
	Daily Allowance for outstation Resource person	1000 No DA for local RP	1000*20(#)=20,000
	Honorarium to the Programme Director /Course Coordinator (If He/She is not the employee of MMTTC)	6000/programme	6000
B. Travel	To outstation Resource person Travel to /from airport/ railway station by road/taxi.	Rs. 14000 (12000/- maximum travel expenses Per RP . Rs2000/- per RP for road mileage for entire programme- Airport/Railway Station to the Venue & back)	14000*20(#)=2,80,000 Travel as per entitlement (Economy Class for Air travel and AC 2 Tier by Train). Local resource persons may be paid up to @ Rs. 500/- as actual conveyance charges each way(within the Municipal Jurisdiction for the entire programme .Other on production of train/bus tickets/taxi fare as per entitlement)
C. Training program Cost (Hospitality)	Per participants one day cost Per participants for one TP (12 days) cost For 50 (\$)participants cost of one TP	500 500*12=6000/- 6000*50 =3,00,000/-	3,00,000
Total			8,46,000
D. Miscellaneous /Contingency(10% of the above)			84600
Grand Total	Cost of one programme /centre		9,30,600

Note

#For all types of teacher training programmes under MMTTP the Honorarium to the Resource Person is tentative /Indicative but the payment will be restricted to actual basis as per Scheme guidelines.

\$ Payment will be restricted to the actual number of participants as per Scheme Guidelines.

Travel and accommodation cost will be borne by participants only.

5. Refresher course(online) 12 DAYS (72 HOURS), 3 Programme/ MMTTC /year

Particulars	Recurring	Cost (amount in Rupees)	TOTAL(amount in Rupees)
A. Resource Person Total RP/programme =24	Honorarium to the resource person	5000/- per session 4 Session per day	5000*4(session /day)=20000 /day For 12 days=20000*12 2,40,000
	Honorarium to the Programme Director /Course Coordinator (If He/She is not the employee of MMTTC)	6000	6000
Total			2,46,000
B. Miscellaneous /Contingency(10% of the total)			24600
	Cost of one programme /centre		2,70,600

6.Faculty Induction Programme (Residential) 24 DAYS (144 HOURS), 1Programme/ MMTTC /year

Particulars	Recurring	Cost (amount in Rupees)	TOTAL(amount in Rupees)
A. Resource person Total RP/programme =48 Outstation RP=35 Local RP=13 2 RP/day so for 24 day Faculty Induction programme (24*2=48 RP)	Honorarium to the resource person	5000/- per session	5000*4(session /day)=20000 /day For 24 days=20000*24 4,80,000
	Daily Allowance for outstation Resource person (RP)	1000 No DA for local RP	1000*35(#)=35000
	Honorarium to the Programme Director /Course Coordinator (If He/She is not the employee of MMTTC)	9000	9000
B. Travel	To outstation Resource person Travel to /from airport/ railway station by road/taxi.	Rs. 14000 (12000/- maximum travel expenses Per RP . Rs 2000/- per RP for road mileage for entire programme- Airport/Railway Station to the Venue & back)	14000*35(#)=4,90,000 Travel as per entitlement (Economy Class for Air travel and AC 2 Tier by Train). Local resource persons may be paid up to @ Rs. 500/- as actual conveyance charges each way(within the Municipal Jurisdiction for the entire programme .Other on production of train/bus tickets/taxi fare as per entitlement)
C. Training program Cost (Hospitality)	Per participants one day cost	500	6,00,000
	Per participants for one TP (24 days) cost For 50 (\$)participants cost of one TP	500*24=12000/- 12000*50 =6,00,000/-	
	Total		16,14,000
D. Miscellaneous /Contingency(10% of the total)			161400
Grand Total	Cost of one programme/centre		17,75,400

Note

For all types of teacher training programmes under MMTP the Honorarium to the Resource Person is tentative /Indicative but the payment will be restricted to actual basis as per Scheme guidelines.

\$ Payment will be restricted to the actual number of participants as per Scheme Guidelines.

Travel and accommodation cost will be borne by participants only.

7. Faculty Induction Programme (Online) 24 DAYS (144 HOURS), 1 Programme/ MMTTC /year

Particulars	Recurring	Cost (amount in Rupees)	TOTAL
A. Resource Person Total RP/programme =48 2 RP/day so for 24 day Faculty Induction programme (24*2=48 RP)	Honorarium to the resource person	5000/- per session 4 sessions per day	5000*4(session /day)=20000 /day For 24 days=20000*24 4,80,000
	Honorarium to the Programme Director /Course Coordinator (If He/She is not the employee of MMTTC)	9000	9000
TOTAL			4,89,000
B. Miscellaneous /Contingency(10% of the total)			48900
Grand Total	Cost of one programme /centre		5,37,900