

QUOTATION INVITATION NOTICE.

Sealed quotations are invited from the interested vendors / suppliers for supplying the following item to the Department of Physics, University of North Bengal.

SL. No.	Item	Specification(s)	QTY
1.	Xerox Machine	Canon (iR2018N)	1 no.

The interested suppliers are requested to submit the rate/ quotation within 10 (ten) days from the date of issuance of this notice to the office of the undersigned. The purchase order will be issued by the undersigned and the payment will be made as per NBU finance rules. Follow the terms and conditions below.

Terms and Conditions :

1. The vendor(s) shall provide the self-attested copies of GST, PAN.
2. The rate should be inclusive of all taxes and charges. However, the vendors are requested to split as Base price + GST @ 5% + other charges.
3. Quotation should be valid for at least six months.
4. Delivery should be made within two weeks of receipt of supply order.
5. The university authority reserves the right to accept/reject any /all quotations without assigning any reason and shall not be bound to accept the lowest rate quotation.



Swa Chattopadhyay

Head

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Head

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