

OFFICE OF THE INTERNAL QUALITY ASSURANCE CELL (IQAC)

UNIVERSITY OF NORTH BENGAL

Accredited by NAAC with Grade A



ENLIGHTENMENT TO PERFECTION

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Ref. No. 473/IQAC/17

Date: 30.08.2017

MINUTES

Following members of the IQAC were present in the 7th meeting of the IQAC held on 28.08.2017 at 11.30 AM:

1. Prof. Somnath Ghosh, Hon'ble Vice-Chancellor & Chairman IQAC, UNB.
2. Prof. Sanchari Roy Mukherjee, Dean, Faculty Council for Post Graduate Studies in Arts, Commerce & Law, Member, IQAC, UNB.
3. Prof. Pranab Ghosh, Department of Chemistry & Member IQAC, UNB.
4. Prof. Anirban Misra, Department of Chemistry & Member IQAC, UNB.
5. Prof. Arun Kanti Jana, Department of Political Science & Member IQAC, UNB.
6. Prof. Ghanashyam Nepal, Department of Nepali & Member IQAC, UNB.
7. Prof. Registrar (Offg.) UNB & Member IQAC, UNB.
8. Prof. Soumitra De, Director IQAC & Member-Secretary, UNB.

At the outset the members of IQAC appreciated the Steering Committee members for successfully preparing the University of North Bengal for NAAC Peer Team' visit that led to NAAC certification of Grade A for the University of North Bengal. Thanks were also extended to the NAAC Peer Team for visiting the University. Members also thanked University's NAAC Coordinator, Retd. Professor, Ranjit Kumar Samanta for his initiative.

Agenda

1. To welcome the new members of the IQAC.

Decision

The Chairman and the Director, IQAC extended warm welcome to all the new members of the IQAC to their first (7th Meeting of IQAC) meeting as constituted by the Hon'ble Vice-Chancellor as per UGC guidelines.

2. To consider actions in the light of the report of NAAC. (To be placed)

Decision

The NAAC peer Team visit Report was placed by the Chair for consideration of the members.

It was resolved that the minutes of the IQAC Meeting will be uploaded in the institutional website as per directive of the NAAC. Further resolved that the Director IQAC shall prepare a list of actions to be taken in the light of observations made in the NAAC Report and place the same for consideration in the next meeting of the IQAC. Further resolved that AQAR for 2015-16 be compiled for onward submission to NAAC.

3. To form a sub – committee of IQAC to calculate API Score for CAS and direct recruitment.

Decision

Director, IQAC, proposed the names of the following members to form a sub-committee to calculate API score of the applicants for CAS and Direct Recruitment.

- (a) Prof. Pranab Ghosh, Department of Chemistry, UNB & Member IQAC, UNB.
- (b) Prof. Amitabha Mukhopadhyay, Department of Physics, UNB & Member IQAC, UNB.
- (c) Prof. Arun Kanti Jana, Department of Political Science, UNB & Member IQAC, UNB.
- (d) Prof. Ghanashyam Nepal, Department of Nepali, UNB & Member IQAC, UNB.
- (e) Registrar (Offg.), UNB. (Convener)
- (f) Prof. Soumitra De, Director, IQAC, UNB. (Chairman)

The members approved the names as proposed.

4. To consider institutional quality benchmarks following model guidelines.

Decision

Director, IQAC, UNB placed the provisional institutional benchmarks for Excellence developed by IQAC for consideration of the members (Attached). The members approved the same and resolved to implement them on annual basis through notification by IQAC, subject to approval of the Executive Council.

5. Any other matter permitted by the Chairman.

5.1 . The Director IQAC reported that the borrowed laptop from USIC is to be returned and there being no fund under Equipment Head a quality laptop for IQAC may be purchased for General Reserve Fund of UNB. Director IQAC will take necessary steps.

Decision

The members approved the proposal and necessary processing to be initiated as per rules.

5.2 Director IQAC drew attention to the staff structure for IQAC approved in 2011 and requested to take appropriate steps for continuous staff availability both for Gr. C and GR. D considering the confidential and technical nature of the Job as well as experience.

Decision

Members resolved that the matter may be resolved in the meeting of the Executive Council in view of increasing workload of IQAC.

There being no other item the meeting ended with vote of thanks to the Chair.

(Prof. Somnath Ghosh)

Chairman, IQAC,

UNB

(Prof. Soumitra De)

Director, IQAC,

UNB