



GOVERNMENT OF WEST BENGAL  
OFFICE OF THE SUB-DIVISIONAL OFFICER  
SILIGURI

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Memo no: 560/Examination

Dated :7<sup>th</sup> of November,2023.

To  
The Sub Divisional Information & Cultural Officer  
Siliguri

Sub : Arrangement of wide publicity for entrance test for admission in SNTCSSC, NBU Centre to be started from 1<sup>st</sup> of December, 2023.

Ref : Memo no.178/CEPM/43/22-23, Dated 01-11-2023 of Chief Secretary to the Government of West Bengal & no. 106/STNCSSC, dated 06-11-2023 of District Magistrate, Darjeeling.

With reference to the above cited subject, enclosed please find herewith the advertisement notice for upcoming entrance test for admission in Satyendra Nath Tagore Civil Services Study Centre at North Bengal University

Hence, you are requested to take necessary action for wide publicity about the screening test through local News Paper and Cable Network. This may kindly be treated as extremely urgent.

Encl - As stated

  
Sub Divisional Officer  
Siliguri

Memo no: 560/1(1)/Examination

Dated :7<sup>th</sup> of November,2023.

Copy forwarded for information to the District Magistrate, Darjeeling.

  
Sub Divisional Officer  
Siliguri

**Satyendranath Tagore Civil Services Study Centre (SNTCSSC),  
North Bengal University  
(Coaching for IAS/IPS/Allied Services)  
Selection Exam for SNTCSSC Batch for UPSC – CSE 2024**

**Date of Test:** 11.11.2023

**Venue of the Test:** N.B.U. Siliguri

**Time of Test:** 1: 00 P.M

**Duration:** 1 Hour for 50 MCQs

**Application for Test:**

Apply at <https://forms.gle/AyVD8G9qaa78NK8V9> or physically at S.D.O Office, Vivekananda Bhawan, H.C. Road, Siliguri, till 10/11/2023.

Written Test will be followed by Interview.

New batch will start from 01.12.2023

**For more details contact:**

**Dr. Amlan Majumder**  
Department of Economics  
North Bengal University  
Contact No 9832469667  
&

**Raju Lama (W.B.C.S. Exe)**  
Contact No 7908451074

**Email id – [sntsscslg@gmail.com](mailto:sntsscslg@gmail.com)**

**Issued by the Office of the Sub Divisional Officer, Siliguri**



Government of West Bengal  
Office of the District Magistrate, Darjeeling  
(Education Cell)

Memo No 106 /SNTCSSC.

Date. 6/11/23

To : The Sub – Divisional Officer,  
Siliguri.

Sub : To Conduct selection test for NBU SNTCSSC - Reg.

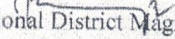
Ref : Memo No 178/CEPM/43/22-23 Dated 01.11.2023 of Chief Secretary to the Govt. of  
West Bengal.

Madam ,

With reference to above, you are requested to conduct selection test on 11<sup>th</sup> November  
2023 at 1 p.m. followed by interview to select 50 candidates (plus 50 waitlisted candidates) for the next  
batch of SNTCSSC at N.B.U. Siliguri Centre to be started from 1<sup>st</sup> December 2023.

Enclosed : Memo under reference.

Yours faithfully,

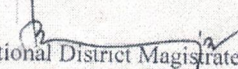
  
Additional District Magistrate  
Darjeeling.

Memo No 106/19 SNTCSSC.

Date. 6/11/23

Copy forwarded for information to :-

1. Shri Manish Jain, Pricipal Secretary , Deptt. of Higher Education.
2. Shri. Jitin Yadav, Member secretary CEPM & Course Director, SNTCSSC.
3. The Confidential Assistant of District Magistrate, Darjeeling.

  
Additional District Magistrate  
Darjeeling.

**CENTRE FOR EXCELLENCE IN PUBLIC MANAGEMENT  
SATYENDRANATH TAGORE CIVIL SERVICES STUDY CENTRE**

Netaji Subhas Administrative Training Institute  
Government of West Bengal

FC-Block, Sector-III, Salt Lake City, Kolkata-700106, West Bengal, E-mail: [ias\\_study.atl@gmail.com](mailto:ias_study.atl@gmail.com), Ph: 2341-0123

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Memo no: 178/CEPM/43/22-23

Date – 01.11.2023

Resolution as per Review Meeting held on 20.10.2023 Regarding District Study Centres, SNTCSC and associated matters.

The following decisions were taken: -

1.
  - a. **Talent Hunt** - A talent aptitude exam across the district should be conducted to find bloomers i.e. smart students who could be groomed for UPSC Exam. Essay and Debate competitions at school level, should also be part of it.
  - b. **Govt. of India Scholarship** – MAME Department will explore the scope of scholarship of Govt. of India that can be availed by Minority students.
  - c. **Alignment of PG level course** – The Higher Education Department will explore the possibility of aligning Post Graduation course with syllabus of optional subjects of UPSC Exam.
  - d. **Resource Pool** – District Task Force will take initiatives to form a resource pool of expert faculties from Higher Education Institutions, who may guide aspirants of district study centres for optional subjects. All major optional subjects shall have good resource persons. Such off-line sessions should be planned on weekends. SNTCSC will explore possibilities for providing remuneration to the resource pool of expert faculties.
  - e. **Translation** – The Higher Education Department will take initiatives to translate important books and magazines of UPSC exam. Translated material will be beneficial for the aspirants preparing in Bengali medium.
  - f. **Availability of Newspapers** – SNTCSC will explore the possibility of bulk subscription of newspapers such as The Hindu and Indian Express. This subscription will be helpful to aspirants of district study centres.
  - g. **Important articles** – SNTCSC Kolkata will upload important articles on its website. Such articles may also be translated in Bengali.

## 2. IEC ACTIVITIES

- a. **Extensive awareness** – The District Task Force will conduct awareness activities across the district to reach out to all potential aspirants.
- b. **Sensitization of Faculties** – Special awareness sessions will be planned to sensitize college faculty members and the school teachers.
- c. **Hubs of Learning** – It is a recent initiative of HED. Integrated clusters formed in the districts should be utilized for awareness activities for UPSC Exam.
- d. **Target Colleges and Alumni** – undergraduate students and alumni of colleges should be targeted for awareness by the District Task Force.
- e. **IEC material** – SNTCSSC Kolkata shall provide SOP and video for utilization as materials for spreading awareness.

## 3. CONSOLIDATED EFFORT

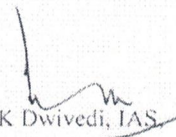
- a. **Monthly Review** – District Level Task Force chaired by respective District Magistrates, shall review the performance of study centres, once every month.
- b. **Reprography Unit** – The Higher Education Department will set up a reprography unit, with the help of District Task Force, to help aspirants in accessing basic materials of preparation.
- c. **Book Materials** – The Higher Education Department will take suitable steps to provide 10 sets of important books related to Civil Service Examinations, at each centre. SNTCSSC Kolkata will provide the list of books to HED.
- d. **Mentor Session** – Direct IAS, IPS and IFoS officers will take mentoring sessions every week in an off-line mode at district study centres. District Task Force will ensure that it is done regularly.
- e. **Visit of Institute** – KSG institute conducting the course, shall visit each district study centre at least once in three months
- f. **Regular Mock Tests** – Every week one offline mock test will be conducted at each district study centre. Question paper will be provided by the KSG institute and district task force will conduct the test.
- g. **Wild Card entry** – Aspirants not giving tests regularly may be replaced with other eligible & deserving aspirants. The decision of District Task Force will be final and a copy will be sent to SNTCSSC Kolkata for intimation.
- h. **Counselling Centres** – The District Task Force will take initiatives to form counselling centres at district and sub-division levels to counsel students for making better career choices. Integrated clusters may be utilized for the purpose
- i. **Test Subscription** – SNTCSSC Kolkata shall arrange test subscription of institutes that conduct national level tests such as Vision IAS, Forum IAS etc.
- j. **English and Mathematics Sessions** – District Task Force shall conduct special sessions on English and Mathematics that will improve aptitude level.

Students outside the study centre may also be allowed to attend such sessions.

- k. **IAS – IPS – IFoS tagging** – Each district study centre shall have one IAS, one IPS and one IFoS tagged to the centre. These officers will visit the study centre on a weekly basis.

**IMPORTANT TIMELINE**

DATE	ACTIVITY
21.10.23 – 04.11.23	Extensive IEC by District Task Force across the district
11.11.23	Screening Test at all districts to select 50 aspirants
12.11.23 – 25.11.23	Interviews after screening test
01.12.23	New Session starts

  
Dr. H K Dwivedi, IAS

Chief Secretary to the Govt. of West Bengal