



UNIVERSITY OF NORTH BENGAL

“समानो मन्त्रः समितिः”

Raja Rammohunpur
Darjeeling, Pin 734013

ADMISSION POLICY FOR FOREIGN STUDENTS (REVISED 2021)

North Bengal University is a centre of learning with distinctive vision, mission and best practices. It is one of the oldest (1962) and first university on the northern part of West Bengal situated in the foothills of Darjeeling district. The NAAC rated and UGC recognised university is committed to building a culturally diverse and vibrant student community. With a mission to increase student diversity the University has reserved some supernumerary seats in each on campus UG and PG programmes for the foreign students.

The University has a Foreign Students Cell to provide necessary guidance to the foreign students seeking admission to North Bengal University.

Coordinator, Foreign Students' Cell, can be contacted at: jointregistrar@nbu.ac.in

1. Who are Foreign Students?

Students holding passports of countries other than India, foreign nationals (FN) , including people of Indian origin (PIO) are considered foreign or international students.

Foreign nationals who have appeared for Class/Grade 12th examination from an Indian Board or passed their last qualifying examination from Indian University shall be considered foreign students.

Following shall not be considered as foreign students:

- (a) Non-Resident Indians (NRIs). However, only those Non Resident Indian students who have studied and passed the qualifying examinations from schools or colleges in foreign countries will be included as foreign or international students. This will include the students studying in the schools or colleges situated in foreign countries even if affiliated to the Boards of Secondary/ Higher Secondary Education or Universities located in India, but will not include students studying in those schools or colleges (situated in India) and affiliated to the Boards of Secondary/Higher Secondary Education or Universities of foreign countries. Students passing the qualifying examinations from Boards or Universities located in foreign countries as external students and Dependants of NRI studying in India will not merit the status of foreign or international students.

- (b) Indian Citizens whose qualifying examination is from an International Board/Foreign University.

2. Admission Types

A. Admission can be in one of the three following ways:

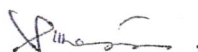
- (a) Self-financed
- (b) Through the ICCR (Indian Council of Cultural Relations) or
- (c) Through an exchange programme or under a Memorandum of Understanding between North Bengal University and other Foreign University.

3. Intake

Foreign students are not admitted in sanctioned seats. To increase students Diversity University has supernumerary seats i.e. over and above the sanctioned intake for each programme, at least two per programme or maximum of 5% of the sanctioned intake for the programme, whichever is higher, provided however, not more than two applicants from the same country can be admitted per programme.

4. Admission Procedure

- (i) Admission of all the foreign students will be done through the Foreign Students' Cell.
- (ii) Students will be admitted in the beginning of the academic session.
- (iii) A student wishing to join the University should visit the University Website, read the admission criteria, download Application form, Fee structure for Foreign Students for a programme, Recommendation Form and send the completed applications along with the required documents and bank draft for application processing fee (non-refundable) to the Coordinator, Foreign Students Cell.
- (iv) The Cell will check the eligibility and if necessary communicate with the applicant. If found ineligible the application is cancelled with no further step.
Upon receiving instruction the applicant is to pay the one time and mandatory charges before getting the provisional admission letter. This is required to get the visa where necessary and to complete other formalities.
- (v) After getting provisional admission, the student should get the student visa/ research visa, as the case may be, and complete all other formalities.
- (vi) After all the requirements are met the student reports for final admission, fills up the admission form, complies with any other conditions recommended by the Foreign Students Cell. The student should undergo the medical examination & complete any other required test. Once this is done, the final admission is given.
- (vii) The foreign students may get hostel facilities subject to availability against prescribed fees indicated separately.



- (viii) The foreign students will have to pay the fees in US dollars. In special cases, payment of fees in the equivalent Indian Rupees may be considered.
- (ix) Application Processing Fee is US\$ 20. For other fees study the programme wise fee structure in Annexure 3

5. Change of Course:

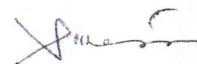
A foreign student who has been granted admission to a particular course shall not be allowed to change the course during its currency. Transfer from one institution in India to another is not allowed.

6. The Foreign Students Cell must ensure the following:

- (a) A record of all foreign students admitted in University programmes.
- (b) Have copy of the Passport (Subject to exemption, if any, by the Government of India)
- (c) Valid document of identity, in case of aforementioned exemption.
- (d) Valid Student VISA (Subject to exemption, if any, by the Government of India): A student VISA must be endorsed to the North Bengal University, (West Bengal) . A copy of this VISA is to be submitted in the office of Coordinator, Foreign Students Cell.

Students wishing to join a research programme will require a research visa endorsed to this Institution. The visa should be valid for the prescribed duration of the course. Visa is not required for NRI students.

- (e) All foreign students wishing to undertake any research work or join a Ph.D. programme will have to obtain prior security clearance from the Ministry of Home Affairs and the approval of Department of Secondary & Higher Education, Ministry of Human Resource Development Government of India.
- (f) Prior to physical verification of documents and testimonials attested copies of all documents must be furnished and attestation must be done by the concerned Embassy/High Commission/Consulate of the relevant country in India.
- (g) Candidates applying from their own country should get their transcripts of certificates attested by the concerned accredited authorized Government Agency and also duly certified by the Indian Embassy or Consulate as the case may be.
- (h) For verification, original educational certificates/degrees/mark sheets in languages other than English should get translated into English language and a copy of the same duly attested should be attached.
- (i) All the international students have to undergo the medical examination and get the medical fitness certificate. As per government rules all international students entering



Vice-Chancellor
University of North Bengal
Dist. Darjeeling-734011

India on student visa have to be tested for HIV and will not be given admission if found to be positive.

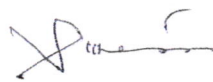
- (j) A Character Certificate from the Head of the Institution last attended along with its attestation by the concerned Embassy/High Commission/Consulate should be submitted.
- (k) Migration certificate if needed should be submitted within indicated time.
- (l) Within 14 days of arrival in India after offer of provisional admission is issued, the international student has to register his/her name with the police in the Foreigner Regional Registration Office (FRRO) of the local police. For this the following documents shall be submitted by the admitted students to the Principal Secretary, Faculty Council/ the Principal Secretary, UG Council /Coordinator, Foreign Students Cell.
 - a) Photocopy of the Passport
 - b) Photocopy of the VISA
 - c) Proof of Residence
 - d) Proof of Admission
 - e) Four Passport Size photographs

7. Additional Note

- (i) On admission a foreign students must abide by the University code of conduct.
- (ii) The mode of examination, publication of results and award of the foreign students will be same with other students.
- (iii) Modification of any academic criteria/prerequisite for admission may be made in consultation with relevant academic heads.
- (iv) Liability for cancellation of studentship of foreign students will be same with the other students. A foreign student must report to the Foreign Students' Cell of any long absence /travel/change of residential address, failing which studentship is liable to be cancelled.

8. Removal of Difficulties

- (i) The Foreign Students Cell may relax, modify or replace admission criteria or add other compliance criteria with the permission of the Vice-Chancellor.
- (ii) For any addition, alteration of the provisions of the admission policy or its annexures the decision of the Vice-chancellor shall be final.


Vice-Chancellor
University of North Bengal
15.11.2022



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APPLICATION FORM FOR FORELGN NATIONALS PhD/Post Graduate/Under Graduate Degree Courses

A. General Information:

1. Level of Programme

Degree: PhD Post Graduate Under Graduate

2. Year in which you wish to enrol (Starts in July normally)

3. Name of the programme intended to join

4. For PhD applicant please mention Department

B. Biographical Information

1. Name of the Applicant (In Block letters):

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Last name/Surname

First name

Middle name, if present

2. Other name(s) which may appear in academic records

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3. Mailing Address

Pin/Zip Code

State

Country

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Tel. No.:

Fax

Email

4. Permanent Address (if different from the above)

Name & Address of two Referees:

1. _____

2. _____

E. Certification

I certify that the information in this application is current, accurate and correct. I understand that any misinformation, suppression or falsification of information contained within or furnished in addition to this application may result in invalidation of admission/registration and /or dismissal from the University.

By submitting this application, I accept and agree to abide by the rules and regulations of north Bengal University, India and that if I am admitted as a students, including those regarding drug abuse, sexual harassment and ragging, will subject me to the penalties.

If the condition of my residency status change, I will notify the Coordinator, Foreign Students' Cell, North Bengal University in writing within 14 days of such change.

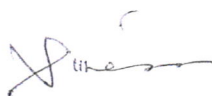
Name of the Applicant: _____

Signature Line : _____

(Of Applicant)

Place:

Date :



Coordinator
Foreign Students' Cell
North Bengal University
Siliguri-731007

UNIVERSITY OF NORTH BENGAL

Accredited by NAAC with Grade B++



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Fee Structure for Foreign Nationals (with effect from 2021)

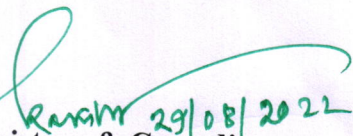
(UG & PG Degree) (U.S. \$)	Ph.D (U.S. \$)	
Application processing fee (Per application) 20 (Non – refundable)		
Session Charge (All inclusive) per semester		
PG Programme : 100	Registration fees	100
	Course work fees	200
UG Programme : 50	Submission fees	200
	Resubmission fees (if applicable)	200
Supplementary examination charge for each paper: US \$ 4 and Convocation Charge payable at the time of completion of degree course: US \$ 10.		

NB: The above fees structure and other costs relating to admission of International Students are applicable to the students of developed countries only and the students from developing / low-income / low-middle income countries as specified by UNO and as applicable at the time of admission / registration / enrollment will have to pay the 50% of all type of fees and costs shown above in each case. However, the prescribed additional fees structure for following professional courses (Subject to 50% deduction as applicable for student from developing / low income / low middle income countries) shall be as under.

M.Pharm	: 500 US \$ per semester
M.Sc in Bio-Technology and Food Technology	: 250 US \$ per semester
M.Sc in Microbiology and Tea Science	: 200 US \$ per semester
M.Sc in Bio-Informatics	: 125 US \$ per semester
Master of Business Administration (MBA)	: 500 US \$ per semester
M.A. in Mass Communication	: 125 US \$ per semester

In case of any hardship faced by the student he/she can write to the Foreign Students Cell requesting reduction of fees with justifications.

If payment in INR is allowed then the conversion rate would be 1\$=Rs. 80 or current rate at the time of application whichever is higher until further notification.


 Joint Registrar & Co-ordinator
 Foreign Student Cell, University of North Bengal



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Darjeeling, Pin 734013

Admission requirements for the Foreign Students to the PhD Programme
(With effect from 2021)

Minimum Qualifications:

1. Should have passed 2-year Master's Degree in any discipline.
2. Should have valid Passport (with Research Visa at the time of admission).
3. Should have obtained his/her high school leaving (10+2 level) certificate from an accredited institution of his/her country.
4. Should have certificate of proficiency in English such as TOEFL or IELTS etc.
5. Should have a valid Advanced GRE score in the relevant subject.

Procedure:

1. Along with duly filled out application form, a Statement of Purpose and/or Research Proposal must be submitted.
2. Two letters of recommendations from course instructor/faculty in the institute/university/college from where the applicant had obtained the Master's Degree.
3. The applicant if admitted has to undergo PhD course work.

Selection Procedure:

1. Selection will be made on the basis of (a) Statement of Purpose and/or Research Proposal (within 3000 words), (b) letters of recommendations, and (c) satisfactory performance in the interview conducted by the department concerned. The candidates need to appear for the online audio visual interview through video-conference/skype on the date and time of the interview to be fixed by the Department concerned.
2. The application form duly filled in sealed envelope along with recommendation letter and a bankers draft of US \$ 20 or equivalent **in favor of 'University of North Bengal' payable at Siliguri, West Bengal India**, should reach by post to the Foreign Students' Cell, University of North Bengal at the following address:

Dr. S. K. Rakshit

Joint Registrar & Coordinator
Foreign Students Cell
University of North Bengal
P.O. North Bengal University
Darjeeling- 734013

Vice-Chancellor
University of North Bengal
City, Darjeeling-734013

**UNIVERSITY OF NORTH BENGAL**

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Raja Rammohunpur
Darjeeling, Pin 734013**UG Council****Admission requirements for the Foreign Students to the on campus
Undergraduate Courses
(With effect from 2021)****Minimum Qualification**

1. Should have a minimum of 12 years of education
2. Should have passed 10+2 High School leaving Examination or Equivalent
3. The minimum age should not be less than 18 years and the age should not be more than 25 years as on 1 st July of the year of application.
4. Should have a valid passport where necessary.
5. The institution from which the applicant passed school leaving examination must be accredited by appropriate authority.
6. Should have a valid SAT Score/Grade
7. Should have a certificate of proficiency in English language such as TOEFL , IELETS etc

Course Specific Minimum Qualifications

Name of the course / Degree	Additional Minimum qualifications & Selection Criteria
Bachelor in Library & Information Science	<ul style="list-style-type: none">• 3 (three) years graduation with or without Honours or, Masters in any discipline.• Proof of proficiency in the English language through appropriate certification, such as, TOEFL or IELTS etc.
B.A Law (Hons)	<ul style="list-style-type: none">• Applicants must have secured at least 45 % of marks in the aggregate at the 10+2 level.• Proof of proficiency in the English language through appropriate certification, such as, TOEFL or IELTS etc.
BSc in Anthropology	<ul style="list-style-type: none">• Applicants must have secured at least 60 % of marks in the aggregate at the 10+2 level.• Must have at least two subjects of study at school of Physics, Chemistry, mathematics, Biology, geography and Statistics
BSc in Geology	<ul style="list-style-type: none">• Applicants must have secured at least 60 % of marks in the aggregate at the 10+2 level.• Must have a combination of English, Physics, Chemistry, Mathematics, and Geography.
BSc in Tea Science	<ul style="list-style-type: none">• Must have a combination of Physics, Chemistry, Mathematics, Computer Science and Geography.



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Faculty Council of Arts

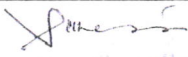
Admission requirements for the Foreign Students to the Postgraduate Course
(With effect from 2021)

Minimum Qualification:

1. Applicant must have Minimum of 15 years of education including at least 3 years in an undergraduate course.
2. Should have passed the Bachelor degree with Honours / Major in the relevant discipline
3. The minimum age should not be less than 21 years and the age should not be more than 30 years as on 1 st July of the year of application.
4. Should have a valid Passport
5. Candidates having a valid GRE score will be given preference.
6. Students should have a valid SAT Score / Grade.
7. Certificate from the Head of the Institution of the Institute last attended showing the accreditation of the Institute from which the candidate obtained his/her Bachelor Degree.

Course Specific Minimum Qualifications:

Name of the Course / Degree	Additional Minimum qualifications & Selection Criteria
M. A in Bengali	<ul style="list-style-type: none">• 3 years bachelor's degree with honours/major in Bengali language and literature.• Submission of a writing sample of the specific length and satisfactory standard.
M. A in Commerce Master	<ul style="list-style-type: none">• 3 years bachelor's degree with honours/major in B.Com.• Submission of a writing sample of the specific length and satisfactory standard.
M. A in Economics	<ul style="list-style-type: none">• 3 years bachelor's degree with honours/major in Economics.• Submission of a writing sample of the specific length and satisfactory standard.
M. A in Education	<ul style="list-style-type: none">• 3 years bachelor's degree with honours/major in Education• Submission of a writing sample of the specific length and satisfactory standard.


Faculty Council of Arts
University of North Bengal

M. A in English	<ul style="list-style-type: none"> • 3 years bachelor's degree with honours/major in English language and literature. • Submission of a writing sample of the specific length and satisfactory standard.
M. A in Hindi	<ul style="list-style-type: none"> • 3 years bachelor's degree with honours/major in Hindi language and literature. • Submission of a writing sample of the specific length and satisfactory standard.
M. A in History	<ul style="list-style-type: none"> • 3 years bachelor's degree with honours/major in History • Submission of a writing sample of the specific length and satisfactory standard.
LLM	<ul style="list-style-type: none"> • It is an integrated programme of LLB and LLM. In exceptional cases LLB degree holders can be considered for LLM
MBA	<ul style="list-style-type: none"> • Recognized Bachelor Degree of minimum of 03 years duration obtained in any discipline (except Graduates in Fine Arts or Performing Arts) and scoring a minimum 50% marks (45% for reserved category candidates) from a recognized University are eligible. • Preference will be given to those candidates who have appeared and having valid scores (from November 2020 to August 2021) in any of the Entrance Tests i.e. CAT, XAT, CMAT, ATMA, MAT, GMAT, JMET and WBJEMAT. • Submission of a writing sample of the specific length and satisfactory standard.
M.A in Library and Information Science	<ul style="list-style-type: none"> • Bachelor's degree in Library and Information Science • Submission of a writing sample of the specific length and satisfactory standard.
M. A in Rural Development	<ul style="list-style-type: none"> • Honours / Major [10+2+3 system] in Rural Development, B.A. [10+2+3 system] with Postgraduate Diploma in Rural Development,

	<p>Studies/History / Political Science / English/ Bengali/ Economics / Sociology / Philosophy / Social Works / Geography / Anthropology/ Law or Honours in any Humanities/ Social Science subjects are eligible for admission to M.A. in Women's Studies.</p> <ul style="list-style-type: none"> • Submission of a writing sample of the specific length and satisfactory standard.
M. A in Strategic and Area Studies	<ul style="list-style-type: none"> • Honours graduates [10+2+3 system] in History / Political Science / Geography / Economics / Sociology / Anthropology are eligible for admission to M.A. in Strategic and Area Studies • Submission of a writing sample of the specific length and satisfactory standard.



Vice-Chancellor
University of North Bengal
City, Durgachow-734013



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Faculty Council of Science

**Admission requirements for the Foreign Students to the
Postgraduate Course
(With effect from 2021)**

Minimum Qualification

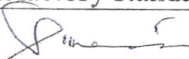
1. Applicant must have Minimum of 15 years of education including at least 3 years in an undergraduate course.
2. Should have passed the Bachelor degree with Honours / Major in the relevant discipline
3. The minimum age should not be less than 21 years and the age should not be more than 30 years as on 1 st July of the year of application.
4. Should have a valid Passport
5. Candidates having a valid GRE score will be given preference.
6. Students should have a valid SAT Score / Grade.
7. Certificate from the Head of the Institution of the Institute last attended showing the accreditation of the Institute from which the candidate obtained his/her Bachelor Degree.

Course Specific Minimum Qualifications:

Name of the Course / Degree	Additional Minimum qualifications & Selection Criteria
M.Sc. in Anthropology	<ul style="list-style-type: none">• Honours graduates in Sociology/Geography/ Zoology/Botany/Physics/Chemistry.• Submission of a writing sample of the specific length and satisfactory standard.

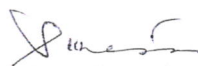
Director
University of North Bengal
Darjeeling, 734013

M.Sc. in Bioinformatics	<ul style="list-style-type: none"> • B.Sc. with Honours or major in Bioinformatics/Biotechnology/Microbiology/Biochemistry/Botany/Zoology/Physics/Chemistry/ Bachelor of Science in Agriculture/ Bachelor of Veterinary Science/B.Pharm./ Bachelor of Engineering (B.E.)/Bachelor of Technology (B.Tech.) in Biotechnology/ Bioinformatics/MBBS or any other course equivalent-Bachelor of Science in Life Sciences/Bachelor of Computer Application/Bachelor of Technology in Biomedical Engineering. • Submission of a writing sample of the specific length and satisfactory standard.
M.Sc. in Botany	<ul style="list-style-type: none"> • 3 years bachelor's degree with honours/major in Botany • Submission of a writing sample of the specific length and satisfactory standard.
M.Sc. in Chemistry	<ul style="list-style-type: none"> • 3 years bachelor's degree with honours/major in Chemistry. • Submission of a writing sample of the specific length and satisfactory standard.
M.Sc. in Computer Science and Application	<ul style="list-style-type: none"> • MCA: BCA, B.Sc. (CS/IT or its equivalent), B.Tech (CSE/IT or its equivalent) with 60% marks in both 10+2 level and graduation. OR B.Tech. (Non-computing), B.Sc., B. Com, B.A. with Mathematics at 10+2 level with 60% marks in both 10+2 level and graduation. In addition to this, these candidates will have to undergo a bridge course of two semesters after enrolling to the MCA course along with MCA first and second semester, respectively. • Submission of a writing sample of the specific length and satisfactory standard.
M.Sc. in Food Technology	<ul style="list-style-type: none"> • Honours Graduates in Microbiology / Biotechnology/ Biochemistry / Chemistry / Botany/ Zoology / Agriculture/ Food Science and Nutrition may be considered only after considering the Honours Graduates in Food Technology • Submission of a writing sample of the specific length and satisfactory standard.
M.Sc. in Geography and Applied Geography	<ul style="list-style-type: none"> • 3 years bachelor's degree with honours/major in Geography • Submission of a writing sample of the specific length and satisfactory standard.
M.Sc. in Applied Geology	<ul style="list-style-type: none"> • Three (3) years B.Sc. (Honours) in Geology/ Applied Geology • Submission of a writing sample of the specific length and satisfactory standard.
M.Sc. in Mathematics	<ul style="list-style-type: none"> • 3 years bachelor's degree with honours/major in Mathematics • Submission of a writing sample of the specific length and satisfactory standard.



Deputy
North Bengal
19.03.2017

M.Sc. in Microbiology	<ul style="list-style-type: none"> • Honours graduates in Biotechnology/Biochemistry/ Biophysics/Molecular Biology /Chemistry/ Life Science/Botany/Zoology/Physiology may be considered only after considering the Honours graduates in Microbiology • Submission of a writing sample of the specific length and satisfactory standard.
M.Sc. in Pharmaceutical Technology	<ul style="list-style-type: none"> • Not less than 60% of the maximum marks (aggregate of 4 years of B.Pharm). • Submission of a writing sample of the specific length and satisfactory standard.
M.Sc. in Physics	<ul style="list-style-type: none"> • 3 years bachelor's degree with honours/major in Physics • Submission of a writing sample of the specific length and satisfactory standard.
M.Sc. in Tea Science	<ul style="list-style-type: none"> • Honours Graduates in any branch of Science or Agriculture. • Submission of a writing sample of the specific length and satisfactory standard.
M.Sc. in Zoology	<ul style="list-style-type: none"> • 3 years bachelor's degree with honours/major in Zoology • Submission of a writing sample of the specific length and satisfactory standard.



University of Jammu
Director, Jammu